



Request for Sealed Bids

August 25, 2026

Pickens Recreation Center HVAC Replacement

The **City of Pickens Parks & Recreation Department** is requesting proposals in the form of Sealed Bids from qualified HVAC contractors for the replacement of **two (2) 20-ton HVAC units** located at the Pickens Recreation Center.

Scope of Work

The selected contractor will be responsible for:

- Removal and proper disposal of the two existing 20-ton HVAC units.
- Furnishing and installing two new 20-ton HVAC units.
- Disconnecting and reconnecting all necessary electrical, ductwork, controls, refrigerant, and related systems associated with the replacement.
- Completing all necessary startup, testing, and commissioning to ensure the new units are operating properly.
- Providing all labor, materials, equipment, permits, and other items necessary to complete the project.
- Cleaning the work area and properly disposing of all construction debris upon completion.

Proposals should include a detailed description of the proposed equipment, installation approach, anticipated project schedule, warranty information, and a complete itemized cost for the removal and replacement of both units.

The City of Pickens reserves the right to accept or reject any or all proposals and to select the proposal deemed to be in the best interest of the City.

Proposal Submission

Proposals and any questions regarding this request should be submitted no later than Sept. 15th, 2026 to:

Jonathon Morris, Director

City of Pickens Parks & Recreation
545 Sangamo Rd. Pickens, SC 29671

Subject Line: Pickens Recreation Center HVAC Bid

Contractors are encouraged to direct all questions and requests for clarification to Jonathon Morris using the contact information above.

Thank you for your interest in providing services to the City of Pickens Parks & Recreation Department.

Jonathon Morris, Director
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Pickens, SC 29671

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cityofpickens.com/rec