Mayor
ISAIAH SCIPIO

City Council
ALLIE WINTER, Mayor Pro-Tem
DANNY ADAMS
JONATHAN BAKER
CAMERON RIVERS
FLOYD ROGERS
RAY WILSON

City of Pickens
Where the Mountains Begin.
City of Pickens
www.cityofpickens.com

Administrator
TIM O'BRIANT

City Clerk/Human Resource Dir.
MEAGAN NATIONS

AGENDA

CITY COUNCIL SPECIAL-CALLED MEETING

Tuesday, June 30, 2026
6:00 p.m.
CITY HALL
219 PENDLETON STREET
PICKENS, SOUTH CAROLINA

1. WELCOME AND CALL TO ORDER:

2. INVOCATION AND PLEDGE OF ALLEGIANCE:

3. COMMENTS FROM MAYOR SCIPIO:

4. PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2026-01, AN ORDINANCE PROVIDING FOR THE FISCAL YEAR 2026/2027 BUDGET FOR THE CITY OF PICKENS:

5. SECOND READING OF ORDINANCE NO. 2026- 06, AN ORDINANCE TO ADOPT A PLANNED DEVELOPMENT DISTRICT ZONING DOCUMENT FOR THE SPINX DEVELOPMENT SITE LOCATED AT 2914, 2916, 2918, 2920, AND 2932 GENTRY MEMORIAL HIGHWAY:

6. SECOND READING OF ORDINANCE NO. 2026-05, AN ORDINANCE PURSUANT TO SECTION 5-3 150 (3) OF THE CODE OF LAWS OF SOUTH CAROLINA 1976, AS AMENDED, TO ANNEX PROPERTY TO THE CITY OF PICKENS, SOUTH CAROLINA:

7. COUNCIL RULES DISCUSSION

8. ADJOURNMENT:

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Administrator
TIM O'BRIANT
City Clerk
DONNA F. OWEN

June 24, 2026

TO: Mayor and Council
FROM: Tim O'Briant, City Administrator
RE: Final CPA Review and Budget Edits

Mayor and Council,

During the meeting of June 22, 2026, Councilman Rogers noted corrections required the text of the FY 2026-2027 budget ordinance document. These included dates on the signature page that needed to be updated to 2026 and an incorrect number listed under Utility Expense on Page 1. These corrections have been made and are attached.

In addition, I met with UHY CPA David McCallister today and reviewed the current version of the budget file at length. He suggested the following changes, which are incorporated in the latest version:

- The $1.2 Million transfer from the GF to the UF as reimbursement had been included in the grand total of expenditures for FY26-27. As a transfer between funds with no overall impact. McCallister advised to remove that amount form the grand total as it has no net effect on expenditures. The new grand total for Operating and Capital expense budgets is now corrected to **$14,009,097.30,** down from the prior $15,209,097.30.
- Based on the change in accounting for the transfer, the Cash Position Analysis at year-end of FY26-27 has been reduced to **$3,821,679.33,** down from $5,080,048.12 based on his review and advice.

Please let me know if you have any question or additional tweaks you'd like to see prior to Second Reading and the Public Hearing.

PUBLIC NOTICE

Pursuant to Section 6-1-80 of the S.C. Code of Laws, public notice is hereby given that Pickens City Council will hold a public hearing on the municipal budget for the 2026-2027 fiscal year which begins on July 1, 2026 and ends on June 30, 2027. The public hearing will be held on June 30, 2026 at 6:00pm.

Location: Council Chambers, Pickens City Hall, 219 Pendleton Street, Pickens, SC. **FY26-27**

General Fund:

Projected Current Fiscal Year Financial Sources 2025-2026	Projected Financial Sources 2026-2027	Percentage Change In Financial Resources	Current Fiscal Year Millage
$6,122,208.98	$5,453,554.10	-10.92%	86.3 Mills

Projected Current Fiscal Year Expenditures 2025-2026	Projected Expenditures 2026-2027	Percentage Change In Expenditures	Estimated Millage for 2026-2027
$6,122,208.98	$5,167,109.25	-15.60%	86.3 Mills

Estimated Millage Equals $86.3 per $1,000

4% of assesed value of residential property (value X .04)0.0863
6% of assesed value of commericial property (value x .06)0.0863

Utility Fund:

Projected Current Fiscal Year Financial Sources 2025-2026	Projected Financial Sources 2026-2027	Percentage Change In Resources
$4,360,027.00	$ 6,073,027.00	39.29%

Projected Current Fiscal Year Fexpenses 2025-2026	Projected Expenditures	Percentage Change In Expenditures
$4,360,027.00	$5,103,090.87	17.04%

Total Projected 2026-2027 Budget		Restricted Reserves
Revenues	$ 12,276,581.10	$1,786,590.76
Expenditures	$ 11,018,212.30	

Budget Totals

CASH POSITION ANALYSIS FY26-27

Cash On Hand	As of 5/15/26	Projected FY26-27	CAPEX FY26-27	Ending Cash on Hand
General Fund LGIP	$888,605.03	$2,383,318.88	$497,017.50	$1,886,301.38
Hospitality Fund LGIP	$556,375.77	$1,163,632.59	$850,000.00	$313,632.59
Utility Fund LGIP	$178,676.73	$2,745,612.86	$1,643,867.50	$1,101,745.36
Wells Fargo HF Operating	$625,269.00	$20,000.00	-	$20,000.00
Wells Fargo GF Operating	$2,058,269.00	$500,000.00	-	$500,000.00
Receivable '25 STO Suspense		-	-	-
TOTAL ALL FUNDS	**$4,307,195.53**	**$6,812,564.33**	**$2,990,885.00**	**$3,821,679.33**

OPERATING COST PER DAY	
Utilities and Sanitation	**$13,981.07**
General Fund	**$14,156.46**
TOTAL	**$28,137.53**

FUND BLANCE/RESERVES	
Restricted Funds UF	**$819,948.18**
Restricted Funds GF	**$966,642.58**
Unrestricted Funds	**$2,035,088.57**

OPERATING CASH IN RESERVE:

All Funds Coverage Days: 136

Months: 5

FY 26-27 HIGHLIGHTS

- 3% COLA
- Adds Sanitation to U
- GF repays UF $1.2M

FY2026-2027 BUDGET TOTALS	2023-2024	2024-2025	2025-2026	2026-2027
GF Revenues	$4,880,917.26	$5,291,883.80	$6,122,208.98	$5,453,554.10
GF Expenses	$4,880,917.26	$5,291,883.80	$6,122,208.98	$5,167,109.25
SURPLUS/DEFICIT	$0.00	$0.00	$0.00	**$286,444.85**
NOTE: Transfer of FB to UF (Repayment)				**-$1,200,000.00**
Hospitality Revenue	$590,000.00	$1,200,000.00	$600,000.00	$750,000.00
Hospitality Expense	$590,000.00	$1,200,000.00	$600,000.00	$748,012.18
SURPLUS/DEFICIT	$0.00	$0.00	$0.00	**$1,987.82**
UF Revenue	$5,656,767.88	$5,149,413.96	$4,360,027.00	$6,073,027.00
UF Expense	$5,656,767.88	$5,149,413.96	$4,360,027.00	$5,103,090.87
SURPLUS/DEFICIT	$0.00	$0.00	$0.00	**$969,936.13**
NOTE: Transfer of FB from GF (Reimbursement)				**$1,200,000.00**
ALL OPEX TOTALS	$11,127,685.14	$11,641,297.76	$11,082,235.98	**$11,018,212.30**
CAPEX TOTALS				$2,990,885.00
BUDGET TOTALS	**$11,127,685.14**	**$11,641,297.76**	**$11,082,235.98**	**$14,009,097.30**

REVENUE SUMMARY

Fund	Description	FY24-25	FY25-26	FY26-27
GF	Accomodations Tax	$2,500.00	$21,200.00	$7,000.00
	Aid to Subdivisions	$40,000.00	$40,000.00	$40,000.00
	Business License	$750,000.00	$850,000.00	$500,000.00
	MASC BL Collections			$500,000.00
	Election Fees	$0.00	$200.00	$0.00
	Franchise Fees	$275,000.00	$485,000.00	$497,000.00
	Homestead Exemption Tax	$45,000.00	$47,000.00	$48,500.00
	Hospitality Tax Reimbursement	$115,000.00	$228,800.00	$0.00
	Local Government Fund-Aid to Sub	$80,000.00	$80,000.00	$92,000.00
	Mechant Inventory Tax	$10,500.00	$15,000.00	$18,000.00
	Local Option Sales Tax	$1,100,000.00	$1,100,000.00	$1,200,000.00
	MFG PVE Reimbursement	$250.00	$250.00	$250.00
	Planning /Permit/Code Fees	$2,000.00	$75,000.00	$15,000.00
	City Rentals	$10,059.68	$8,400.00	$10,200.00
	Police Fines / Forfeits	$80,000.00	$120,000.00	$70,000.00
	Property Taxes	$545,000.00	$575,000.00	$675,000.00
	Rec Dept Fees	$93,000.00	$130,000.00	$135,000.00
	Investment P&I Returns	$197,660.87	$300,000.00	$50,000.00
	Utility and Sanitation HQ lease			$350,000.00
	School Resource Reimbursement	$280,000.00	$336,000.00	$336,000.00
	SCMIT Refund(Wcomp)	$26,000.00	$26,000.00	$26,000.00
	Hospitality Tax public safety 5% levy			$154,604.10
	All other	$140,984.60	$120,000.00	$130,000.00
	Utility Fund Transfer Capital Improvement	$581,239.78	$379,869.74	$200,000.00
	FEMA	$100,000.00	$150,000.00	$399,000.00
	Bond payoff savings	$225,117.87		
ARPA	**Other Fund Source-ARPA-CP**	$600,000.00	Transfer to Hospitality	
	ARPA transfer Admin			
	ARPA transfer Fire			
	ARPA transfer Police			
	FEMA			
	ARPA transfer PW			
	Total General Fund	**$4,699,312.80**	**$5,087,719.74**	**$5,453,554.10**
FF	Fire Fees	$217,915.00	$600,000.00	$620,000.00
HF	**Hospitality Tax**	**$1,200,000.00**	**$600,000.00**	**$750,000.00**
UF	Water Revenue	$2,942,402.00	$2,942,402.00	$2,942,402.00
	Sewer Revenue	$759,625.00	$759,625.00	$759,625.00
	Sanitation Inside Fees	$340,656.00	$368,343.58	$370,000.00
	Sanitation Outside Fees	$34,000.00	$66,145.66	$68,000.00
	Capital Improvements Fee	$300,000.00	$320,000.00	$320,000.00
	Stormwater Fees (combined)	$100,000.00	$200,000.00	$275,000.00
	GF FB Repaymentt to UF			$1,200,000.00
	Water Taps	$55,000.00	$55,000.00	$55,000.00
	Connection Fees	$18,000.00	$18,000.00	$18,000.00

REVENUE SUMMARY

	Sewer Taps	$4,000.00	$10,000.00	$10,000.00
	All Other	$55,000.00	$55,000.00	$55,000.00
	Bond Draw	$915,386.96		
	Total Utility Fund	**$5,524,069.96**	**$4,794,516.24**	**$6,073,027.00**
VF	**Victims Advocate Fund**	**$15,000.00**	**$15,000.00**	**$27,405.18**
	Total Revenue Budget	**$11,438,382.76**	**$11,097,235.98**	**$12,923,986.28**
	CIP	**$876,920.78**	**$145,000.00**	**$2,990,885.00**
	UF Reserves 16%	**$823,906.23**	**$697,604.32**	**$819,948.18**
	GF Reserves 24%	**$1,270,052.12**	**$1,429,383.60**	**$966,642.58**
	Unrestricted Cash	**$50,000.00**	**$50,000.00**	**$2,035,088.57**
	Expense History	**$8,313,831.08**	**$9,561,221.38**	**$11,018,212.30**

	FY 25 Budget	FY26 Budget	FY27 Budget
Revenue Total	$11,656,298	$10,917,792	$12,923,986
Expense Total	$11,606,297	$10,821,292	$11,018,212
OPEX SURPLUS	**$50,000.76**	**$96,500.00**	**$1,258,368.80**

Expenditures Totals

City of Pickens
Expenditures by Department
FY 26/27 Budget

				Increase / (Decrease)	
Fund	Department	FY25-26	FY 26-27 Budget	$	%
GF	Administration	$853,323.43	$1,010,693.76	$157,370.33	18%
	Police	$1,872,304.27	$2,034,362.66	$162,058.39	9%
	Fire	$990,560.38	$1,057,719.27	$67,158.89	7%
	Grounds	$209,901.39	$226,595.85	$16,694.46	8%
	Recreation	$777,557.23	$671,974.23	-$105,583.00	-14%
	Court	$140,563.24	$138,458.53	-$2,104.71	-1%
	Victim Advocate	$15,000.00	$27,304.95	$12,304.95	82%
	Total General Fund	**$4,859,209.94**	**$5,167,109.25**	**$307,899.31**	**6%**
HF	Hospitality	$536,300.00	$748,012.18	$211,712.18	39%
UF	Operations	$681,387.90	$1,671,397.47	$990,009.57	145%
	Water Quality Control	$706,536.93	$904,754.80	$198,217.87	28%
	Water Quality Control	$993,028.07	$650,000.00	-$343,028.07	-35%
	Sanitation Services	$975,609.04	$1,067,789.10	$92,180.06	9%
	W&S Bond Debt Servic	$809,149.50	$809,149.50	$0.00	0%
	Total Utility Fund	**$4,165,711.44**	**$5,103,090.87**	**$937,379.43**	**23%**
	Total All Funds	**$9,561,221.38**	**$11,018,212.30**	**$1,456,990.92**	**15%**

WO UF Tranfer $9,818,212.30

CAPITAL IMPROVEMENT PLAN (CIP)

Account code	Project	Fund	Desscription	Funding Src.	Amount
10-4220-6157	TURN OUT GEAR	Gf	Replacement firefighter turnout gear and PPE to maintain NFPA compliance and firefighter safety readiness	GF CIP and Operating Surplus	$31,000.00
10-4210-6002	CENTRAL SQUARE	GF	Annual licensing, hosting, and support costs for CentralSquare public safety software systems	GF CIP and Operating Surplus	$20,000.00
10-4210-6185	TASER EQUIPMENT	GF	Purchase and replacement of TASER devices, batteries, cartridges, and related law enforcement equipment	GF CIP and Operating Surplus	$5,000.00
10-4210-6190	AXON	GF	Body camera, evidence management, and digital records platform subscription and equipment costs	GF CIP and Operating Surplus	$80,000.00
10-4220-5075	Capital Outlay-ERT	GF	Breaching equipment equipment and active shooter suppression	GF CIP and Operating Surplus	$13,000.00
10-4210-6190	VEHICLE TECHNOLOGY	GF	In-car cameras, MDTs, radios, GPS, and vehicle-mounted police technology systems	GF CIP and Operating Surplus	$15,000.00
10-4150-8050	Soccer Field Rehabilitation	GF	Rehabilitation and improvement of municipal soccer field facilities and related infrastructure	GF CIP and Operating Surplus	$50,000.00
10-4155-6002	Software/comp/email	GF	Citywide software subscriptions, computer systems, email services, and technology support	GF CIP and Operating Surplus	$13,250.00
10-4150-6002	SFTWARE/COMP/EMAIL	GF	Information technology software licensing, cloud services, and communication platforms	GF CIP and Operating Surplus	$80,000.00

CAPITAL IMPROVEMENT PLAN (CIP)

10-4155-6002	GoGov	GF	Codes Software	GF CIP and Operating Surplus	$12,500.00
10-4210-6181	Capital Vehicle Lease	GF	Lease payments for municipal vehicle acquisitions and fleet replacement program	GF CIP and Operating Surplus	$152,267.50
10-4150-6004	HARRIS SOFTWARE SUPPORT	GF	Annual maintenance, support, and licensing for Harris municipal software systems	GF CIP and Operating Surplus	$25,000.00
GF Total					$497,017.50
15-5000-6002	Rec.Center HVAC	HF	HVAC replacement and facility climate control improvements at Recreation Center	HF CIP and Operating Surplus restricted to tourism	$250,000.00
15-4520-6900	Property Acquisition	HF	Acquisition of property for tourism, recreation, or economic development purposes	HF CIP and Operating Surplus restricted to tourism	$275,000.00
15-4150-6322	Ampitheater CAPEX	HF	Capital improvements and infrastructure upgrades for amphitheater facilities to include water feature, restrooms building and Charters of Freedom monument	HF CIP and Operating Surplus restricted to tourism	$250,000.00
15-4150-6322	Restroom Trailer	HF	Amphitheater Restroom	HF CIP and Operating Surplus restricted to tourism	$75,000.00
HF Total					$850,000.00
60-4300-6431	WTR. METERS & BOXES	UF	Replacement and expansion of water meters, meter boxes, and associated utility infrastructure	UF CIP and Operating Surplus	$470,000.00

CAPITAL IMPROVEMENT PLAN (CIP)

60-4300-6470	ENGINEERING EXPENSE	UF	Engineering, design, permitting, and construction administration for utility capital projects	UF CIP and Operating Surplus	$50,000.00
60-4300-8000	SCADA	UF	Supervisory Control and Data Acquisition system upgrades and utility automation improvements	UF CIP and Operating Surplus	$168,600.00
10-4310-6216	DUMPSTERS/ROLLCARTS	UF	Purchase and replacement of sanitation dumpsters and residential roll carts	UF CIP and Operating Surplus	$8,000.00
60-4300-6421	PUMP STATION IMPROVEMENTS	UF	Rehabilitation and improvement of wastewater pump station infrastructure	UF CIP and Operating Surplus	$95,000.00
60-4300-6430	Replacement UTV		Polaris model UTV used by UF to monitor and maintain remote water/sewer rights of way and for garbage collection during city events		$40,000.00
60-4300-6434	Margaret Street Water Line Replacement Project	UF	Replacement of end-of-life 6 inch water line along Margaret Street	UF CIP and Operating Surplus	$400,000.00
60-4300-6004	HARRIS SOFTWARE SUPPORT	UF	Annual maintenance, support, and licensing for Harris municipal software systems	UF CIP and Operating Surplus	$25,000.00
60-4300-6002	Software/comp/email	UF	Annual maintenance, IT support, and licensing for municipal software systems	UF CIP and Operating Surplus	$80,000.00
60-4300-6422	LIFT STATION IMPROVEMENTS	UF	Rehabilitation and modernization of sewer lift station facilities and equipment	UF CIP and Operating Surplus	$25,000.00
60-43306481	Hydrants	UF	Fire Hydrants	UF CIP and Operating Surplus	$50,000.00

CAPITAL IMPROVEMENT PLAN (CIP)

60-4300-6422	LIFT STATION IMPROVEMENTS	UF	Two Influent pumps	UF CIP and Operating Surplus	$80,000.00
10-4310-8045 Current #	Capital Vehicle Lease	UF	Lease payments associated with utility and sanitation fleet replacement	UF CIP and Operating Surplus	$152,267.50
UF Total					$1,643,867.50
				ALL CAPEX	$2,990,885.00

ADMINISTRATION

EXPENDITURE BUDGET
26-27 FY Budget

Account	Description	FY24-25	FY25-26	FY26-27
10-4150-5000	SALARIES	$147,074.18	$295,701.76	$220,117.28
10-4150-5015	SOCIAL SECURITY	$10,918.18	$22,621.21	$17,631.08
10-4150-5020	RETIREMENT-EMPLOYER	$26,925.78	$55,043.07	$42,775.54
10-4150-5025	SCMIT (WORKERS COMP)	$5,000.00	$5,000.00	$665.00
10-41-50-5035	Health Insurance		$35,939.45	$45,636.58
10-4150-5026	SCMIRF (LIABILITY &	$37,857.84	$37,857.84	$37,857.84
10-4150-5070	Appreciation/Bonus	$450.00	$650.00	$660.00
10-4150-6005	OFFICE SUPPLIES &	$5,500.00	$5,500.00	$10,500.00
10-4150-6015	BUILDING REPAIRS &	$15,000.00	$6,410.10	$8,000.00
10-4150-6025	TRAINING/DEVELOPMENT/D	$12,000.00	$10,000.00	$10,000.00
10-4150-6050	OFFICE UTILITIES	$13,500.00	$14,000.00	$16,500.00
10-4150-6065	ELECTION EXPENSE		$10,000.00	$0.00
10-4150-6070	MEDIA ADVERTISING	$3,000.00	$3,000.00	$7,500.00
10-4150-6075	PROFESSIONAL FEES	$75,000.00	$100,000.00	$70,000.00
10-4150-6076	ACCOUNTING & AUDITING	$50,000.00	$100,000.00	$100,000.00
10-4150-6077	ORDINANCE CODIFICATION	$10,000.00	$5,000.00	$5,000.00
10-4150-	PAYROLL FEES			$15,000.00
10-4150-6080	CLEANING SERVICE &	$6,000.00	$5,000.00	$10,000.00
10-4150-6081	BUSINESS LICENSE EXPENSE	$5,000.00	$5,000.00	$8,000.00
10-4150-6095	MISCELLANEOUS EXPENSE	$1,000.00	$100.00	$100.00
10-4150-8050	Department Contingency	$9,906.00	$5,000.00	$5,000.00
10-4150-8060	New Website/Logo	$30,000.00	$7,500.00	$2,500.00
10-4150-8080	MISC. CAP. IMPROVEMENTS	$47,203.38	$0.00	$0.00
4150 ADMINISTRATIVE Subtotal:		**$511,335.36**	**$729,323.43**	**$633,443.32**
Mayor and City Council Division				
10-4150-5005	CITY COUNCIL SALARY (1/2)	$24,000.00	$24,000.00	$24,000.00
10-4150-5015	SOCIAL SECURITY			$1,836.00
10-4150-5020	RETIREMENT-EMPLOYER			$4,454.40
10-4150-5025	SCMIT (WORKERS COMP)			$2,000.00
10-4150-5035	HEALTH & LIFE INSURANCE			$19,673.28
10-4150-6025	COUNCIL TRAINING			$15,000.00
10-4150-6035	Sponsorships/Donations	$8,000.00	$14,000.00	$8,000.00
10-4150-6030	MAYOR & COUNCIL EXPENSE	$7,000.00	$6,000.00	$8,000.00
Mayor- Council Div.		**$39,000.00**	**$44,000.00**	**$82,963.68**

ADMINISTRATION

Planning and Codes Compliance Division				
10-4155-6010	PLANNING EXPENSES	$30,000.00	$30,000.00	$45,000.00
10-4155-5000	SALARIES			$105,380.00
10-4155-6075	PROFESSIONAL FEES			$35,000.00
10-4155-5015	SOCIAL SECURITY			$13,034.07
10-4155-5020	RETIREMENT-EMPLOYER			$31,622.53
10-4155-5025	SCMIT (WORKERS COMP)			$507.00
10-4155-5035	HEALTH & LIFE INSURANCE			$20,468.16
10-4155-4070	Appreciation/Bonus			$450.00
10-4155-6005	Office Supplies			$3,550.00
10-4155-6030	Vehicle Expenses			$6,575.00
10-4155-6025	TRAINING/DEVELOPMENT			$1,500.00
10-4155-6155	Uniforms			$200.00
10-4155-6110	NUISANCE ABATEMENT			$15,000.00
Division Totals		**$30,000.00**	**$30,000.00**	**$278,286.76**
Contingency				$16,000.00
Administration Totals				
		$580,335.36	**$853,323.43**	**$1,010,693.76**
		% Difference	WO CAPEX	18%
			With Capex	28%

FIRE DEPARTMENT

EXPENDITURE BUDGET VERSION REPORT

26-27 FY Budget

Account	Description	FY24-25	FY25-26	FY26-27
10-4220-5000	SALARIES FIREMEN	$300,818.00	$400,275.00	$412,283.25
10-4220-5006	PART TIME SALARIES	$55,891.56	$59,220.00	$60,996.60
10-4220-5010	OVERTIME	$41,617.35	$41,676.00	$42,926.28
10-4220-5015	SOCIAL SECURITY	$33,229.83	$41,180.14	$42,415.55
10-4220-5020	EMPLOYER RETIREMENT	$92,261.66	$114,335.45	$117,765.51
10-4220-5025	SCMIT (WORKERS COMP)	$10,146.00	$11,441.23	$16,199.00
10-4220-5026	SCMIRF (LIABILITY & PROPERTY)	$37,857.84	$37,857.84	$45,636.58
10-4220-5035	HEALTH & LIFE INSURANCE	$82,591.49	$97,159.88	$109,840.00
10-4220-5050	VOLUNTEER FIRE	$36,050.00	$37,131.50	$37,131.50
10-4220-5070	APPRECIATION/BONUS	$1,200.00	$1,200.00	$1,200.00
10-4220-6005	SUPPLIES-EXPENSE	$5,000.00	$6,000.00	$3,000.00
10-4220-	MEDICAL SUPPLIES			$3,500.00
10-4220-6015	BUILDING REPAIRS & MAINTENANCE	$2,000.00	$2,000.00	$4,500.00
10-4220-6016	EQUIPMENT MAINTENANCE	$10,000.00	$10,000.00	$10,000.00
10-4220-6025	MEMBERSHIP DUES	$4,500.00	$4,500.00	$250.00
10-4220-6099	MISCELLANEOUS EXPENSE	$1,000.00	$1,925.00	$1,925.00
10-4220-6130	TRUCK EXPENSE	$20,000.00	$20,000.00	$20,000.00
10-4220-6135	FUEL	$10,000.00	$9,000.00	$10,000.00
10-4220-6140	RADIO MAINTENANCE	$7,000.00	$7,000.00	$4,000.00
10-4220-6141	AIR PACK MAINT'N & SERVICE	$6,000.00	$7,000.00	$7,000.00
10-4220-6155	FIREMEN UNIFORMS	$6,500.00	$7,000.00	$7,500.00
10-4220-6158	FIRE PREVENTION EXPENSES	$3,000.00	$3,000.00	$4,000.00
10-4220-6180	PRE EMPLOYMENT TESTING	$250.00	$250.00	$250.00
10-4220-6185	TRAINING EXPENSES	$5,500.00	$5,500.00	$5,500.00
10-4220-6205	PHYSICALS	$5,000.00	$9,200.00	$7,900.00
10-4220-6207	Captial Improvement		$34,078.34	
10-4220-8050	Capital Improvement Plan	$46,398.22	$12,630.00	$0.00
10-4220-9050	Fire Contingency	$11,724.00	$10,000.00	$15,000.00
16-4220-6000	Emergency Preparedness			$17,000.00
	Fire Station Site Study or storage shed			$50,000.00
		$835,535.95	**$990,560.38**	
		$835,535.95	**$990,560.38**	**$1,057,719.27**
			GF Total	**$437,719.27**
			FIRE FUND Total	**$620,000.00**

HOSPITALITY

HOSPITALITY

26-27 FY Budget

Account	Description	FY24-25	FY25-26	FY26-27
15-4150-5000	SALARIES	$42,233.69	$44,446.93	$98,755.01
15-4150-5006	PART-TIME			$0.00
10-4150-6321	GROUNDS MAINTENANCE	$10,000.00	$12,500.00	$15,000.00
10-4150-6017	PLAYGROUND MAINT		$15,000.00	$15,000.00
10-4150-6016	PARKS & TRAIL MAINT		$15,000.00	$15,000.00
10-4150-6325	JANITORIAL SUPPLIES	$5,000.00	$10,000.00	$10,000.00
10-4150-8050	Capital Improvement Plan	$46,368.24	$0.00	
15-4150-5010	OVERTIME	$819.00	$1,000.00	$1,554.13
15-4150-5015	SOCIAL SECURITY	$3,293.54	$3,467.37	$6,295.46
15-4150-5020	RETIREMENT-EMPLOYER	$10,690.59	$8,412.31	$15,525.85
15-4150-5025	SCMIT WORKERS COMP		$2,500.00	$2,122.00
15-4150-5035	HEALTH & LIFE INSURANCE	$5,781.20	$5,441.80	$13,559.04
15-4150-6004	HARRIS SOFTWARE SUPPORT	$1,000.00	$8,000.00	$8,000.00
15-4150-6005	OFFICE EXPENSES			
15-4150-6051	DOODLE WIFI CONNECTION	$1,500.00	$6,500.00	$6,500.00
15-4150-6052	MAINTENANCE EXPENSE	$10,000.00	$10,000.00	$10,000.00
15-4150-6071	TRAINING/PROFESSIONAL DEVELOPMENT			
15-4150-6305	DOWNTOWN LANDSCAPING	$5,000.00	$10,000.00	$10,000.00
15-4150-6322	AMPHITHEATER MAINTENANCE			
15-4150-6324	PORTABLE TOILETS	$7,500.00	$15,000.00	$10,000.00
15-4150-6325	JANITORIAL SUPPLIES	$2,000.00	$10,000.00	$10,000.00
15-4150-6410	BANK SERVICE FEES			
15-4150-6900	ADMIN HOSP EXPENSE			$100,000.00
15-4150-6960	MARKETING	$28,000.00	$28,000.00	$28,000.00
15-4150-6961	SENIOR CENTER	$10,000.00	$10,000.00	$10,000.00
15-4150-6963	MAIN STREET CHALLENGE			
15-4150-6970	COMMUNITY FESTIVALS	$20,000.00	$25,000.00	$25,000.00
15-4150-6971	JULY 4TH FESTIVAL	$15,000.00	$18,000.00	$25,000.00
15-4150-6972	CHRISTMAS DECORATIONS	$10,000.00	$10,000.00	$11,000.00
15-4150-6973	DECORATIONS			
15-4150-6980	CHAMBER EVENTS	$21,000.00	$30,000.00	$40,000.00
15-4150-6981	AMPHITHEATER MOVIES & SOUND			
15-4150-6985	FARMERS MARKET			
15-4150-6988	Hospitality Tax Publice Safety levy			$152,469.10
15-4150-6990	SOCIAL MEDIA MANAGEMENT FEES			
15-4150-6991	AMPHITHEATER PATIO			
15-4150-8050	Reserve Contribution	$70,082.82		
15-415-6987	TRANSFER TO GF	$315,887.00	$228,800.00	$0.00
	Downtown Improvement Forgivable Loan Prog.			$100,000.00
15-5000-8507 TI	Consumer Fund Loan		$9,231.59	$9,231.59
Add Account	CAPITAL PROJECTS			

HOSPITALITY

15-4150 Hospitality Total	**$641,156.08**	**$536,300.00**	**$748,012.18**

MUNICIPAL COURT

EXPENDITURE BUDGET VERSION REPORT

26-27 FY Budget

per diem added to salary

Account	Description	FY24-25	FY 25-26	FY26-27
10-4650-5000	MUNCIPAL COURT SALARIES	$ 49,753.60	$ 65,170.35	$ 68,925.46
10-4650-5006	PART TIME JUDGE SALARY	$ 10,000.00	$ 12,000.00	$ 12,000.00
10-4650-5010	Court Overtime	$ 2,000.00	$ -	
10-4650-5015	SOCIAL SECURITY	$ 4,961.40	$ 5,903.54	$ 6,190.79
10-4650-5020	RETIREMENT-EMPLOYER	$ 11,794.44	$ 14,322.82	$ 15,019.76
10-4650-5025	SCMIT (WORKERS COMP)	$ 1,175.26	$ 2,500.00	$ 878.00
10-4650-5035	HEALTH & LIFE INSURANCE	$ 15,100.93	$ 18,001.53	$ 6,779.52
10-4650-5070	APPRECIATION/BONUS	$ 165.00	$ 165.00	$ 165.00
10-4650-6002	SFTWARE/COMP/EMAIL PER USER	$ 500.00	$ 1,500.00	$ 6,000.00
10-4650-6050	TRAINING/TRAVEL	$ 4,000.00	$ 4,000.00	$ 4,000.00
10-4650-6095	MISC EXPENSE	$ 1,000.00	$ 1,000.00	$ 1,000.00
10-4650-6185	OFFICE/COURT EXPENSES	$ 6,000.00	$ 6,000.00	$ 6,000.00
10-4650-6335	JURORS EXPENSE	$ 5,000.00	$ 5,000.00	$ 5,000.00
10-4650-6340	PUBLIC DEFENDER	$ 6,500.00	$ 5,000.00	$ 6,500.00
	CONTINGENCY			$ 2,043.00
4650 MUNICIPAL		**$117,950.63**	**$140,563.24**	**$138,458.53**

POLICE DEPARTMENT

EXPENDITURE BUDGET VERSION REPORT

26-27 FY Budget

Column1	Column2	24-25	25-26	26-27
10-4210-5000	POLICE SALARY	$833,554.05	1036421.49	$1,103,162.08
10-4210-5006	POLICE PART TIME SALARIES	$37,437.92	$44,994.56	$10,000.00
10-4210-5010	POLICE OVERTIME	$40,000.00	$40,000.00	$60,000.00
10-4210-5015	EMPLOYER SOCIAL SECURITY	$65,059.43	$80,000.00	$84,391.90
10-4210-5020	RETIREMENT EMPLOYER	$190,328.06	$217,652.44	$241,022.14
10-4210-5025	SCMIT (WORKERS COMP)	$32,245.33	$32,245.33	$55,273.00
10-4210-5026	SCMIRF (LIABILITY & PROPERTY)	$37,857.84	$37,857.84	$45,636.58
10-4210-5	RESERVE OFFICERS			$10,000.00
10-4210-5035	HEALTH & LIFE INSURANCE	$91,253.27	$141,037.92	$125,976.96
10-4210-5070	APPRECIATION/BONUS	$2,000.00	$2,200.00	$2,200.00
10-4210-6005	SUPPLIES & EXPENSE	$10,000.00	$10,000.00	$9,000.00
10-4210-6015	BUILDING REPAIRS & MAINTENANCE	$1,000.00	$1,000.00	$3,000.00
10-4210-6050	POLICE ELECTRICITY			
10-4210-6058	FIREARMS TRAINING/AMMO	$3,500.00	$3,500.00	$3,500.00
10-4210-6075	PROFESSIONAL FEES	$2,900.00	$500.00	$500.00
10-4210-6095	MISCELLANEOUS	$2,500.00	$2,000.00	$1,000.00
10-4210-6099	PROPERTY RECOVERY CHARGES			
10-4210-6115	K-9	$4,000.00		
10-4210-6120	TRAINING & PROFESSIONAL DEVELOPMENT	$13,000.00	$12,394.69	$15,000.00
10-4210-6125	TECHNOLOGY EXPENSE	$50,000.00	$35,000.00	$40,000.00
10-4210-6130	AUTOMOBILE EXPENSE	$45,000.00	$45,000.00	$45,000.00
10-4210-6135	FUEL EXPENSE	$50,000.00	$50,000.00	$45,000.00
10-4210-6140	RADIO MAINTENANCE	$1,500.00	$1,500.00	$1,500.00
10-4210-6145	DISPATCH EXPENSE		$48,000.00	$48,000.00
10-4210-6150	COMMUNITY EDUCATION	$3,500.00	$3,000.00	$2,000.00
10-4210-6155	UNIFORMS	$7,000.00	$5,000.00	$9,700.00
10-4210-6160	HOUSING OF PRISONERS	$15,000.00	$10,000.00	$10,000.00
10-4210-6180	PRE-EMPLOYMENT TESTING	$1,000.00	$1,000.00	$3,000.00
10-4210-6183	Evidence Room / Evidence Supplies	$3,000.00	$2,000.00	$1,000.00
10-4210-6184	Purchase of Evidence / Information			
10-4210-6195	WELLNESS PROGRAM	$1,500.00	$0.00	
10-4210-8050	Capital Improvement Plan	$46,398.25		
$843,985.00	Transfer to Victim's Advocate			$21,000.00
10-4210-9050	Police Contingency	$23,545.00	$5,000.00	$31,000.00
12-4210-6005	MISC EXPENSE--POLICE DRUG FUND	$5,000.00	$2,500.00	$2,500.00
12-4210-6025	MISC EXPENSE--K9			$2,500.00
4210 POLICE		**$1,624,079.15**	**$1,872,304.27**	**$2,034,362.66**

RECREATION DEPT.

EXPENDITURE BUDGET VERSION REPORT
26-27 FY Budget

Account	Description	24-25FY	FY25-26	FY26-27
10-4510-5000	SALARIES RECREATION	$221,159.75	$248,558.00	$183,009.62
10-4510-5006	PART TIME SALARIES	$77,000.00	$85,000.00	$85,000.00
10-4510-5010	OVERTIME	$10,000.00	$5,000.00	$5,000.00
10-4510-5015	RECREATION SOCIAL SECURITY	$17,135.18	$19,303.92	$13,834.77
10-4510-5020	RETIREMENT-EMPLOYER	$41,562.35	$46,834.04	$34,251.38
10-4510-5025	SCMIT (WORKERS COMP)	$4,207.80	$5,000.00	$9,537.00
10-4510-5026	SCMIRF (LIABILITY & PROPERTY)	$37,857.84	$37,857.84	$45,636.58
10-4510-5035	HEALTH & LIFE INSURANCE	$2,754.45	$38,042.59	$25,154.88
10-4510-5070	APPRECIATION/BONUS	$325.00	$750.00	$450.00
10-4510-6002	SOFTWARE/TECHNOLOGY	$8,200.00	$8,200.00	$8,500.00
10-4510-6005	Supplies-Office	$6,000.00	$7,500.00	$8,500.00
10-4510-6006	TRAININGS/ MEETINGS/DUES	$5,000.00	$3,500.00	$4,000.00
10-4510-6050	ELECTRICITY & HEATING	$60,000.00	$60,000.00	$72,000.00
10-4510-6135	FUEL VEHICLES & EQUIPMENT	$8,000.00		
10-4510-6155	REC EMPLOYEE UNIFORMS EXPENSE	$2,000.00	$2,000.00	$3,500.00
10-4510-6180	PRE EMPLOYMENT TESTING	$1,500.00	$750.00	$100.00
10-4510-6265	BASKETBALL EXPENSE	$35,000.00	$35,000.00	$35,000.00
10-4510-6270	VOLLEYBALL EXPENSE	$30,000.00	$30,000.00	$30,000.00
10-4510-6275	BASEBALL EXPENSE	$20,000.00	$25,000.00	$25,000.00
10-4510-6279	CHEERING EXPENSES	$5,500.00	$5,000.00	$7,000.00
10-4510-6280	FOOTBALL EXPENSE	$27,000.00	$30,000.00	$30,000.00
10-4510-6281	SUMMER CAMP EXPENSE	$10,000.00	$12,500.00	$15,000.00
10-4510-6285	CONCESSIONS	$2,500.00	$2,500.00	$2,500.00
10-4510-6290	SOCCER EXPENSE	$15,000.00	$15,000.00	$15,000.00
10-4510-6295	EVENTS	$3,000.00	$4,000.00	$4,000.00
10-4510-6300	RECREATION CAPITAL OUTLAY	$100,000.00	$32,630.84	
10-4510-6325	JANITORIAL SUPPLIES	$15,000.00		
10-4510-8055	Capital Improvement Program	$46,398.25	$12,630.00	
10-4510-9050	Rec Contingency	$10,595.03	$5,000.00	$10,000.00
16-4510-6001	JC PARK RESTROOM PROJECT 2016			
16-4510-6004	CONSERFUND LOAN EXPENSE			
4510 RECREATION		**$822,695.65**	**$777,557.23**	**$671,974.23**

4520 GROUNDS

Account	Description	24-25FY	FY25-26	FY26-27
10-4520-5000	GROUNDS MAINT. SALARIES		$24,341.24	$80,236.00
10-4520-5006	PART TIME GROUNDS SALARIES		$10,000.00	$10,000.00
10-4520-5010	OVERTIME		$1,000.00	$1,735.95
10-4520-5015	SOCIAL SECURITY		$1,929.28	$6,270.86
10-4520-5020	RETIREMENT-EMPLOYER		$4,680.69	$15,214.00
10-4520-5035	HEALTH & LIFE INSURANCE		$3,340.18	$13,559.04
10-4520-5070	APPRECIATION/BONUS		$110.00	$330.00

RECREATION DEPT.

10-4520-6105	WELLNESS AND SAFETY EXPENSE		$500.00	$750.00
10-4520-6025	DUES/SCHOOLS/MEETINGS			$3,000.00
10-4520-6135	FUEL		$8,000.00	$18,000.00
$957,211.00	Enterprise Lease			$11,000.00
10-4520-6015	BUILDING REPAIRS & MAINT			$10,000.00
10-4520-6145	FIELD LIGHTING		$8,000.00	$8,000.00
10-4520-6235	CHEMICALS AND FERTILIZER	$4,000.00	$16,000.00	$16,000.00
10-4520-6300	LANDSCAPING	$5,000.00	$5,000.00	$5,000.00
10-4520-6310	IRRIGATION SUPPLIES	$1,500.00	$1,000.00	$1,500.00
10-4520-6315	REC FIELD SETUP & MAINT		$16,000.00	$16,000.00
10-4520-6320	TRUCK AND EQUIP MAINT		$10,000.00	$10,000.00
16-4520-6000	GROUNDS SPECIAL PROJECTS		$100,000.00	
4520 GROUNDS		**$10,500.00**	**$209,901.39**	**$226,595.85**

UTILITY AND SANITATION

EXPENDITURE BUDGET VERSION REPORT
26-27 FY Budget

Account	Description	FY24-25	FY25-26	FY26-27
60-4300-5000	O&M SALARIES	$278,039.19	$215,192.41	$426,505.98
60-4300-5005	CITY COUNCIL SALARY (1/2)	$24,000.00	$24,000.00	$24,000.00
60-4300-5006	PART TIME O&M			
60-4300-5010	OVERTIME	$2,813.00	$5,623.13	$17,881.50
60-4300-5015	SOCIAL SECURITY EMPLOYER	$21,342.46	$16,749.03	$32,915.62
60-4300-5020	SC RETIREMENT EMPLOYER	$51,779.85	$40,635.49	$79,858.03
60-4300-5022	WATER-PENSION EXPENSE			
60-4300-5025	SCMIT (WORKERS COMP)	$6,528.00	$5,000.00	$17,679.00
60-4300-5026	SCMIRF (LIABILITY & PROPERTY)	$37,857.84	$37,857.84	$45,636.58
60-4300-5070	Appreciation/Bonus	$1,300.00	$1,330.00	$1,220.00
60-4300-6076	ACCOUNTING & AUDITING			$100,000.00
60-4300-6050	HEALTH INSURANCE			$62,200.76
60-4300-6002	SFTWARE/COMP/EMAIL	$30,000.00	$40,000.00	$40,000.00
60-4300-6004	HARRIS SOFTWARE SUPPORT	$20,000.00	$20,000.00	$22,000.00
60-4300-6005	OFFICE SUPPLIES & MAIN'T	$4,000.00	$4,000.00	$15,000.00
60-4300-6011	UB PRINTING & MAILING	$40,000.00	$40,000.00	$40,000.00
60-4300-6012	POSTAGE MACHINE	$2,500.00	$2,500.00	$2,500.00
60-4300-6015	FLEET MAINTENANCE	$15,000.00	$10,000.00	$15,000.00
	EPA Lead Service Line Survey			$45,000.00
60-4300	Enterprise			$25,000.00
60-4300-6016	BUILDING REPAIRS		$10,500.00	$10,500.00
60-4300-6017	EQUIPMENT RENTALS	$10,000.00	$5,000.00	$5,000.00
60-4300-6025	DUES, SCHOOLS & MEETINGS-TRAINING			$5,000.00
60-4300-6155	UNIFORMS		$5,000.00	$5,000.00
60-4300-6180	PRE-EMPLOYMENT TESTING	$500.00	$500.00	$500.00
60-4300-6220	SAFETY EXPENSE		$8,500.00	$8,500.00
60-4300-6415	WATER/SEWER CHEMICALS	$5,000.00	$10,000.00	$3,000.00
60-4300-6419	GRASS AND SEEDING	$1,000.00	$6,000.00	$3,000.00
60-4300-6420	ASPHALT PATCHING	$5,000.00	$7,500.00	$30,000.00
60-4300-6050	POWER		$15,000.00	$50,000.00
60-4300-6430	O&M EQUIPMENT & SUPPLIES		$3,000.00	$3,000.00
60-4300-6432	PIPES & PARTS		$95,000.00	$95,000.00
60-4300-6433	MISC EXPENSE		$2,500.00	$2,500.00
60-4300-6434	WATER LINE CONTINGENCY		$5,000.00	$5,000.00
60-4300-6470	ENGINEERING EXPENSE		$25,000.00	
60-4300-6475	CONTINGENCY		$20,000.00	$80,000.00
60-4300-6500	UTILITY LOCATE SERVICES			$3,000.00
60-4300-####	133 Railroad HQ lease ($10/sf, 35,000SF)			$350,000.00
4300 UTILITY OPERATIONS Subtotal:		**$556,660.34**	**$681,387.90**	**$1,671,397.47**

UTILITY AND SANITATION

4330-WATER QUALITY CONTROL

Account	Description	FY24-25	FY25-26	FY26-27
60-4320-5000	WASTE WATER SALARIES	$116,930.00	$215,192.41	$426,505.98
60-4320-5015	SOCIAL SECURITY	$8,945.15	$16,749.03	$32,915.62
60-4320-5020	SC STATE RETIREMENT-EMPLOYER	$22,342.52	$40,635.49	$79,858.03
60-4320-5025	SCMIT (WORKERS COMP)		$3,825.67	$17,679.00
60-4320-5026	SCMIRF (LIABILITY & PROPERTY)	$37,857.84	$37,857.84	$45,636.58
60-4320-5035	HEALTH & LIFE INSURANCE	$16,145.16	$20,969.21	$62,200.76
60-4320-6010	CWS O&M FEES	$637,162.92	$202,307.28	$69,458.83
60-4320-6050	POWER - WASTE WATER	$80,000.00	$80,000.00	$72,000.00
60-4320-6235	CHEMICALS/WASTE WATER	$54,000.00	$7,000.00	$2,500.00
60-4320-6445	Six Mile Water Expense			$5,000.00
60-4320-6435	DHEC FEES	$25,000.00		
60-4320-6450	WASTE WATER MAINTENANCE		$30,000.00	$20,000.00
60-4320-6455	LAB SUPPLIES & TESTING		$12,000.00	$14,000.00
60-4320-6440	SLUDGE DISPOSAL	$40,000.00	$40,000.00	$57,000.00
4330-WATER QUALITY CONTROL		**$1,038,383.59**	**$706,536.93**	**$904,754.80**
60-4330-5000	WATER PLANT SALARIES	$317,621.20	$215,192.41	
60-4330-5006	PART TIME WTR PLANT SALARIES			
60-4330-5010	WATER PLANT OVERTIME	$6,000.00	$5,623.13	
60-4330-5015	SOCIAL SECURITY/EMPLOYER	$25,595.47	$16,749.03	
60-4330-5020	SC STATE RETIREMENT-EMPLOYER	$27,913.84	$40,635.49	
60-4330-5025	SCMIT (WORKERS COMP)		$5,000.00	
60-4330-5026	SCMIRF (LIABILITY & PROPERTY)	$37,857.84	$37,857.84	
60-4330-5035	HEALTH & LIFE INSURANCE	$44,868.07	$20,969.21	
60-4330-5070	APPRECIATION/BONUS			
60-4330-6000	YMCA MEMBERSHIPS WATER PLANT			
60-4330-6002	SFTWARE/COMP/EMAIL PER USER SUPPORT	$10,000.00	$10,000.00	
60-4330-6003	INTERNET/VOIP FEES			
60-4330-6015	REPAIRS & MAINT/TRK & EQUIP			
60-4330-6025	SCHOOLS, DUES, MEETINGS			
60-4330-6455	LAB SUPPLIES & TESTING			
60-4330-6050	POWER WATER PLANT	$40,000.00	$10,000.00	
60-4330-6055	TELEPHONE EXPENSES/WTR PLANT			
60-4330-6135	GAS EXPENSE/WTR PLANT			
60-4330-6136	TRUCK EXP. GASOLINE			
60-4330-6155	UNIFORMS/WTR PLANT			
60-4330-6235	CHEMICALS/WATER PLANT	$54,000.00	$8,000.00	
60-4330-6385	STATE - PERMIT FEES	$25,000.00	$25,000.00	
60-4330-6395	GREENVILLE WATER EXPENSE	$276,666.64	$588,000.96	$650,000.00
60-4330-6475	WATER PLANT MAINTENANCE	$15,000.00	$10,000.00	
60-4330-6477	WATER TANK MAINTENANCE			
60-4330-8100	DWELLING IMPROVEMENTS			

UTILITY AND SANITATION

		$880,523.06	**$993,028.07**	**$650,000.00**
Sanitation Division				
10-4310-5000	sanitation services SALARIES	$427,882.63	$374,799.28	$426,771.70
10-4310-5006	PART TIME sanitation services SALARIES		$21,840.00	
10-4310-5010	sanitation services OVERTIME	$8,500.00	$13,577.75	$21,500.00
10-4310-5015	sanitation services SOCIAL SECURITY	$33,542.28	$31,010.56	$33,354.92
10-4310-5020	sanitation services RETIREMENT-EMPLOYER	$82,580.93	$76,136.30	$82,065.02
10-4310-5025	SCMIT (WORKERS COMP)	$5,001.51	$5,001.51	$25,940.00
10-4310-5026	SCMIRF (LIABILITY & PROPERTY)	$37,857.84	$37,857.84	$45,636.58
10-4310-5035	HEALTH & LIFE INSURANCE	$80,492.19	$78,585.80	$65,420.88
10-4310-5070	APPRECIATION/BONUS	$1,300.00	$1,300.00	$1,100.00
10-4310-6002	SOFTWARE/TECHNOLOGY		$5,000.00	$5,000.00
10-4310-6050	ELECTRICITY	$74,000.00	$74,000.00	$95,000.00
10-4310-6130	TRUCK EXPENSE	$30,000.00	$40,000.00	$40,000.00
10-4310-6131	EQUIPMENT EXPENSE	$12,000.00	$10,000.00	$12,000.00
10-4310-6135	sanitation services FUEL	$40,000.00	$30,000.00	$47,000.00
10-4310-6	Trash Truck	$3,000.00		$65,000.00
10-4310-6155	sanitation services UNIFORMS	$7,000.00	$7,000.00	$15,000.00
10-4310-6180	PRE EMPLOYMENT TESTING	$1,000.00	$500.00	$1,000.00
10-4310-6215	sanitation services MAINT'N EXPENSE	$8,000.00	$8,000.00	$5,000.00
10-4310-6220	SAFETY EQUIPMENT	$3,000.00	$3,000.00	$3,000.00
10-4310-6225	COUNTY LANDFILL TIPPING FEES	$50,000.00	$50,000.00	$45,000.00
10-4310-6235	CHEMICALS	$4,000.00	$4,000.00	$4,000.00
10-4310-8045	Enterprise Lease		$102,000.00	$25,000.00
10-4310-6245	SIGNS	$2,000.00	$2,000.00	$4,000.00
4310 sanitation services Subtotal:		**$911,157.38**	**$975,609.04**	**$1,067,789.10**
43XX Stormwater				
	GIS Mapping			$20,000.00
	Repair/Maint			$30,000.00
	Driveway tie-in			$10,000.00
	Sampling			$10,000.00
	Training			$1,000.00
	Engineering EXP.			$25,000.00
	Upgrades/Grant match			$127,000.00
	Erosion Control/Stabilization			$50,000.00
43XX Stormwater subtotal				**$273,000.00**
60-4800-8576	2021A Bond	$405,012.70	$405,012.70	$405,012.70
60-4800-8577	2021B Bond	$404,136.80	$404,136.80	$404,136.80

UTILITY AND SANITATION

60-4300-9050	CIP	$140,753.41	$0.00	
	Utility 5% Franchise fee			$222,000.00
60-4300	Utility Transfer	$581,239.78	$379,869.74	$200,000.00
	Other Utilities Total	**$949,902.91**	**$1,189,019.24**	**$1,231,149.50**
	Total UtilityBudget Total	**$3,425,469.90**	**$3,569,972.14**	**$5,798,090.87**

VICTIMS ADVOCATE

EXPENDITURE BUDGET VERSION REPORT

26-27 FY Budget

Account	Description	FY24-25	FY25-26	FY26-27
11-4530-5006	PART TIME SALARIES	$9,269.32	FY26-27	$18,370.00
11-4530-5015	SOCIAL SECURITY	$709.11	$709.11	$1,405.31
	RETIREMENT			$3,309.25
11-4530-6005	VICTIM SRV OPERATING EXPENSES	$3,301.18	$3,301.18	$2,500.00
4530 VICTIMS ASSISTANCE FUN Subtotal:		**$15,000.00**	**$15,000.00**	**$27,304.95**

ORDINANCE No: 2025-

AN ORDINANCE

AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF PICKENS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30, 2027

WHEREAS, Subsection 3 of Section 5-7-260 of the Code of Laws of South Carolina 1976, as amended, requires that a municipal council shall act by ordinance to levy taxes and adopt a budget pursuant to public notice.

NOW, THEREFORE, BE IT ORDAINED AND ORDERED by the Mayor and City Council of the City of Pickens, South Carolina, in Council duly assembled, that the following provisions are hereby adopted and enacted:

SECTION 1. A tax to cover the period from July 1, 2026 to June 30, 2027, both inclusive and in the manner hereinafter mentioned, is and shall be levied, collected and paid into the treasury of the City of Pickens, South Carolina, for the use and service thereof; i.e., a tax of $86.30 on every thousand dollars ($1,000.00) in assessed value of real estate and personal property of every description owned and used in the City of Pickens, South Carolina, except as is exempt from taxation under the Constitution and laws of the State of South Carolina, is and shall be levied and paid into the City treasury for the credit to the City of Pickens, South Carolina, for the corporate purposes, permanent improvements, current expenses and the payment of interest and retirement of outstanding bonds and debts of the City of Pickens, South Carolina, making a total levy of eighty-six and three tenths (86.3) mills for tax purposes. Such tax is levied on such property as is assessed by the Pickens County Tax Assessor for County and State purposes.

SECTION 2. The total revenues and expenditures, by fund, for the fiscal year beginning July 1, 2026, and ending June 30, 2027, are as follows:

Fund	Revenues	Expenditures	Net
General Fund	$5,453,554.10	$5,167,109.25	**$286,444.85**
Utility Fund	$6,073,027.00	$5,103,090.87	**$969,936.13**
Hospitality Fund	$750,000.00	$748,012.18	**$1,987.82**
Total City Budget	**$12,276,581.10**	**$11,018,212.98**	**$1,258,368.80**

The prepared budget and the estimated revenue for the payment of the same is hereby adopted and made a part hereof as if fully incorporated herein, and, a copy of the Fiscal Year 2026-2027 Budget for the City of Pickens, South Carolina, including Capital Improvement Program expenditures drawn from fund surpluses, and available unrestricted reserves in the amount of $2,990,885.00, is attached hereto as Exhibit A.

SECTION 3. SCHEDULE OF FIRE FEES. The Fire Fees as established, approved and adopted by City Council for fiscal year 2026-2027, are as follows:

(a) There shall be charged annually to each owner of real property for each tax parcel constituting real property a fire protection services fee as set forth in this section.

(b) For purposes of this section, real property means any parcel of real property designated as a separate tax parcel by Pickens County, South Carolina which is located in the City of Pickens, South Carolina which is subject to ad valorem property taxes, tax-exempt property, or which is subject to payment of fees-in-lieu of ad valorem property taxes pursuant to S.C. Code 1976, §§ 4-1-170, 4-12-10 et seq., 4-29-67, or 12-44-10 et seq., as amended.

(c) The fire protection services fee shall appear as a separate line item on each ad valorem property tax bill (or, if applicable, the fee-in-lieu of ad valorem property tax bill) issued with respect to real property. If required, tax-exempt properties not receiving an ad valorem tax bill from the Pickens County Treasurer's office will be billed directly by the City of Pickens Finance Department.

(d) All fire fees collected shall be segregated in the City of Pickens General Fund and be used solely to fund the operational and capital needs of the Pickens Fire Department required to provide the highest level of fire protection.

(e) The amount of the fire protection services fee for each tax parcel shall be determined based on the classification of the real property for ad valorem property tax purposes as set forth in the table below:

Fire Protection Services Fee

- Regardless of assessed value, there shall be a minimum Fire Services Protection Fee of $131.25.

- Multi-family residential apartment complexes shall be charged $131.25 for 1-3 units and $75 for each unit over three.

- Real Property assessed value (4%, 6%, 10.5% based on property classification) multiplied by 4%

SECTION 4. SCHEDULE OF RECREATION FEES. The Recreation Fees as established, approved and adopted by City Council for fiscal year 2026-2027, are as follows:

Schedule of Recreation Facility Fees

Single Gym Fees

Hours	Cost	Clean Up Fee	Total
2	$80.00	$50.00	$130.00
3	$120.00	$50.00	$170.00
4	$160.00	$50.00	$210.00

5	$190.00	$50.00	$240.00
6	$220.00	$50.00	$270.00
7	$250.00	$50.00	$300.00
8	$280.00	$50.00	$330.00

Notes: 2 Hour Minimum; Maximum Daily Fee is $330.00

Double Gym Fees (2 Gyms Rented Simultaneously)

Hours	Cost	Clean Up Fee	Total
2	$120.00	$60.00	$160.00
3	$200.00	$60.00	$260.00
4	$300.00	$60.00	$360.00
5	$300.00	$60.00	$460.00
6	$400.00	$60.00	$560.00
7	$600.00	$60.00	$660.00
8	$600.00	$60.00	$660.00

Notes: 2 Hour Minimum; Maximum Daily Fee is $525.00

Multi-Day Discount for Gym Fees

Days	Discount
2	10%
3	20%
4	30%
5 or More	40%

Notes: No Discount on Clean-Up Fee; Charged Only Once for Multi-days; User is Responsible for Daily Cleanup

Multi-Purpose Room Fees (Each Room)

$20.00 Per Hour (or part of an hour) plus a $15.00 Clean-Up Fee; Maximum Fee for Daily Rental is $135.00

Soccer Field or Baseball Field Rentals

$20.00 an hour without lights or $30.00 an hour with lights

Batting Cages

$10.00/hour

Large Picnic Pavilion

$20.00/hour + $20.00 clean up fee

Small Picnic Pavilion

$10.00/hour + $20.00 clean up fee

See Parks and Recreation for any additional fee schedules.

Schedule of Bruce Stadium Facility Fees

Stadium Fee

Hours	Cost	Clean Up Fee	Total
2	$80.00	$75.00	$155.00
3	$120.00	$75.00	$195.00
4	$160.00	$75.00	$235.00
5	$190.00	$75.00	$265.00
6	$220.00	$75.00	$295.00
7	$250.00	$75.00	$325.00
8	$280.00	$75.00	$355.00

Notes: 2 Hour Minimum. Includes use of restrooms only. Please be aware the large field lights are not available. Clean up fee may be waived if inspected by City Staff and determined to be in clean condition.

Schedule of Pickens Amphitheater Facility Fees

Pickens Amphitheater Fee

Hours	Cost
2	$100.00
3	$150.00
4	$200.00
5	$250.00
6	$300.00
7	$350.00
8	$400.00

Notes: 2 Hour Minimum. $100.00 Clean up fee. Clean up fee may be waived if inspected by City Staff and determined to be in clean condition.

Schedule of Recreation Fees

Youth Sports Fees

Sport	In City	Out of City
Football/Cheerleading	$50.00	$60.00
Fall Soccer	$50.00	$60.00
Basketball	$50.00	$60.00
Volleyball	$50.00	$60.00
Spring Soccer	$50.00	$60.00
Baseball/Softball	$50.00	$60.00
Volleyball Camp	$50.00	$60.00

Notes: (1) Additional $5.00 for XL or Larger Jersey; (2) Head Coach Discount is $20.00 & is Paid at the End of the Season

Summer Camps

Summer Camp	1st Child	2nd Child

Full Week	$125.00	$100.00
½ Week (2 Days)	$50.00	$50.00 (no discount)
Registration Fees	$25.00* (one-time fee for t-shirt & snacks)	

Notes: * $10.00 Registration Late Fee (if paid after the due date)

Adult Coed Volleyball (21 or Older)

Adult Coed Volleyball	In City	Out of City
Per Couple	$100.00	$120.00
Per Person	$50.00	$60.00

Notes: (1) Additional $5.00 for XL or Larger Jersey

SECTION 5. SCHEDULE OF PLANNING AND ZONING FEES. The fees for Planning and Zoning as established, approved and adopted for fiscal year 2026-2027, are as follows:

Schedule of Planning and Zoning Fees

Activity	**Fee**
Temporary Sign	$10
Grand Opening Temporary Sign	$0 for 60 days for grand openings
Permanent Sign/ Application to B.A.R.	$25
Zoning Compliance Letter	$10
Zoning Appeal	$50
Variance	$50
Home Occupation Application	$50
Rezoning	$50
Facade Improvement Application	$25

SECTION 6. SCHEDULE OF SANITATION FEES. The Sanitation Fees as established, approved and adopted for fiscal year 2026-2027, are as follows:

	Inside City	Outside City*
Residential	$17.00 per month	$28.50 per month
Commercial Light	$50.00 per month	$75.00 per month
Commercial Heavy	$117.50 per month	$273.75 per month

* New outside city sanitation customers must be pre-approved by Public Works Director or City Administrator based upon proximity of current customers and availability of staff & resources.

SECTION 7. SCHEDULE OF WATER AND SEWER RATES, FEES AND CHARGES. The Water and Sewer Rates, Fees and Charges for fiscal year 2026-2027, are as follows:

Capital Improvements Fee – Beginning July 1, 2021, the City of Pickens will charge a $5 per month Capital Improvements Fee per meter. The fee will be used to make needed infrastructure improvements to the City's water distribution system.

Water & Sewer Base Rate & Usage Charges—3/4" Meter (Primarily Residential)

¾" Meter	Inside City	Outside City
Water Base Rate—up to 3000 Gallons	$27.50 per month	$47.50 per month
Sewer Base Rate—up to 3000 Gallons	$24.50 per month	$72.45 per month
Water & Sewer Base Rate up to 3000 Gallons	$52.00 per month	$119.95 per month
Water—Additional 1000 Gallon Units	$3.50 per unit	$5.25 per unit
Sewer—Additional 1000 Gallon Units	$4.10 per unit	$10.00 per unit

Water & Sewer Base Rate & Usage Charges—1" Meter

1" Meter	Inside City	Outside City
Water Base Rate—up to 3000 Gallons	$29.50 per month	$69.00 per month
Sewer Base Rate—up to 3000 Gallons	$29.50 per month	$72.45 per month
Water & Sewer Base Rate up to 3000 Gallons	$59.00 per month	$141.45 per month

Water—Additional 1000 Gallon Units	$3.50 per unit	$4.15 per unit
Sewer—Additional 1000 Gallon Units	$4.10 per unit	$10.35 per unit

Water & Sewer Base Rate & Usage Charges—1.5" Meter

1.5" Meter	Inside City	Outside City
Water Base Rate—up to 3000 Gallons	$61.50 per month	$92.25 per month
Sewer Base Rate—up to 3000 Gallons	$61.50 per month	$124.20 per month
Water & Sewer Base Rate up to 3000 Gallons	$123.00 per month	$297.20 per month
Water—Additional 1000 Gallon Units	$3.50 per unit	$4.00 per unit
Sewer—Additional 1000 Gallon Units	$4.10 per unit	$10.35 per unit

Water & Sewer Base Rate & Usage Charges—2" Meter

2" Meter	Inside City	Outside City
Water Base Rate—up to 3000 Gallons	$94.00 per month	$141.00 per month
Sewer Base Rate—up to 3000 Gallons	$94.00 per month	$181.15 per month
Water & Sewer Base Rate up to 3000 Gallons	$188.00 per month	$322.15 per month
Water—Additional 1000 Gallon Units	$3.50 per unit	$5.25 per unit
Sewer—Additional 1000 Gallon Units	$4.10 per unit	$10.35 per unit

Water & Sewer Base Rate & Usage Charges—3" Meter

3" Meter	Inside City	Outside City
Water Base Rate—up to 3000 Gallons	$194.00 per month	$291.00 per month
Sewer Base Rate—up to 3000 Gallons	$194.00 per month	N/A
Water & Sewer Base Rate up to 3000 Gallons	$388.00 per month	N/A

Water—Additional 1000 Gallon Units	$3.50 per unit	$5.25 per unit
Sewer—Additional 1000 Gallon Units	$4.10 per unit	N/A

Water & Sewer Base Rate & Usage Charges—4" Meter

4" Meter	Inside City	Outside City
Water Base Rate—up to 3000 Gallons	$294.00 per month	$441.00 per month
Sewer Base Rate—up to 3000 Gallons	$294.00 per month	N/A
Water & Sewer Base Rate up to 3000 Gallons	$588.00 per month	N/A
Water—Additional 1000 Gallon Units	$3.50 per unit	$4.00 per unit
Sewer—Additional 1000 Gallon Units	$4.10 per unit	N/A

Water & Sewer Base Rate & Usage Charges—6" Meter

6" Meter	Inside City	Outside City
Water Base Rate—up to 3000 Gallons	$588.00 per month	$608.00 per month
Sewer Base Rate—up to 3000 Gallons	$588.00 per month	N/A
Water & Sewer Base Rate up to 3000 Gallons	$1,176.00 per month	N/A
Water—Additional 1000 Gallon Units	$3.50 per unit	$5.25 per unit
Sewer—Additional 1000 Gallon Units	$4.10 per unit	N/A

Water Base Rate & Usage Charges—Wholesale Meter (Reseller of City Water)

Wholesale Meter	Wholesale Customer
4" Water Base Rate--up to 50,000 Gallons	$304.30 per month
6" Water Base Rate--up to 50,000 Gallons	$608.60 per month
Water—Additional 1000 Gallon Units	$1.40 per unit

Water & Sewer Tap Fees

	Inside City	Outside City
Water Tap Fee 5/8" x 3/4"	$1800.00	$2,200.00
Water Tap Fee 1"	$2,400.00	$2,800.00
Sewer Tap Fee 1"	$1,500.00+	1500.00+

Fees for taps greater than 1" are priced on a case-by-case basis.

Miscellaneous Water & Sewer Fees—All Customers (Inside & Outside City)

Deposit--Property Owner	N/A
Deposit--Non-Property Owner (applied/refunded when deactivated)	$100.00
Connection (establishing account)	$30.00
Transfer Service (within our service area)	$30.00
Sprinkler Fee	.10 per head
Meter Testing (refunded if meter is defective)	$50.00
Late Fee	$5.00
Penalty for Non-Payment (may waive twice per calendar year)	$50.00
Extensions—Each customer is allowed two (2) extensions per calendar year when made prior to cutoff. (cannot be extended further than the following bills due date)	N/A
Non-Sufficient Check or Bank Draft Penalty	$30.00
Moving Meter for Customer	City's Cost ($500 cap)

SECTION 8. SCHEDULE OF BUSINESS LICENSE RATES. FEES AND CHARGES. The Business License Rates, Fees, and Charges for Fiscal Year 2026-2027, are as follows:

RATE CLASS	INCOME: 0 - $2000 MINIMUM FEE	ALL OVER $2000 Rate per Thousand or fraction thereof
1	$30 .00	$0.85
2	$35 .00	$0.90
3	$40 .00	$0.95
4	$45 .00	$1.00
5	$50 .00	$1.05
6	$55 .00	$1.10
7	$60 .00	$1.15
8.1	$35 .00	$1.10
8.1A	$70.00	$2.30
8.2	$500 set by State statute	
8.3	MASC Telecommunications	
8.4	See individual	See individual
8.5	$30 .00	$.60

8.6	$45 .00	$1.50
8.6A	$25 .00	$1.50
8.7	MASC Insurance	
8.8A	$12.50 + $12.50 per machine	
8.8B	$ 75.00	$3.50
8.8C	$12.50 + $180.00 per machine	
8.9	See individual	See individual
8.10	$100 .00 + $5.00 per table	$1.30

NON-RESIDENT RATES

Unless otherwise specifically provided, all minimum fees and rates shall be doubled for nonresidents and itinerants having no fixed principal place of business within the municipality.

DECLINING RATES

Declining Rates do not apply.

CLASS 8 RATES

Each NAICS Number designates a separate sub classification. The businesses in this section are treated as separate and individual subclasses due to provisions of State law, regulatory requirements, service burdens, tax equalization considerations, etc., which are deemed to be sufficient to require individually determined rates. Non-resident rates do not apply except where indicated.

NAICS 230000 - Contractors, Construction, All Types

8.1 - Having permanent place of business within the municipality
Minimum on first $2,000 ..... $35.00 PLUS
Each additional 1,000..... $1.21

8.1A – Having no permanent place of business within the municipality
Minimum on first $2,000 ..... $70.00 PLUS
Each additional $1,000..... $2.53
(non-resident double rates do not apply)

A trailer at the construction site, or structure in which the contractor temporarily resides is not a permanent place of business under this ordinance.

The total fee for the full amount of the contract shall be paid prior to commencement of work and shall entitle contractor to complete the job without regard to the normal license expiration date. An amended report shall be filed for each new job and the appropriate additional license fee

per $1,000 of the contract amount shall be paid prior to commencement of new work. Only one base fee shall be paid in a calendar year.

No contractor shall be issued a business license until all state and municipal qualification examination and trade license requirements have been met. Each contractor shall post a sign in plain view on each job identifying the contractor with the job.

Sub-contractors shall be licensed on the same basis as general or prime contractors for the same job. No deductions shall be made by a general or prime contractor for value of work performed by a sub-contractor.

No contractor shall be issued a business license until all performance and indemnity bonds required by the Building Code have been filed and approved. Zoning permits must be obtained when required by the Zoning Ordinance.

Each prime contractor shall file with the License Official a list of sub-contractors furnishing labor or materials for each project.

8.2 - NAICS 482 - Railroad Companies -(See S.C. Code § 12-23-210]

For the first 1000 inhabitants of the City $500.00

[2000 census population: 3012 . Fee = $ 500]

8.3 - NAICS 5171, 5172 – Telephone Companies:

a. Notwithstanding any other provisions of the Business License Ordinance, the business license tax for "retail telecommunications services", as defined in S. C. Code Section 58-9-2200, shall be at the maximum rate authorized by S. C. Code Section 58-9-2220, as it now provides or as provided by amendment. The business license tax year shall begin on January 1 of each year. The rate for the 2005 business license tax year shall be the maximum rate allowed by State law in effect on February 1, 2005. Declining rates shall not apply.

b. In conformity with S.C. Code Section 58-9-2220, the business license tax for "retail telecommunications services" shall apply to the gross income derived from the sale of retail telecommunications services for the preceding calendar or fiscal year which either originate or terminate in the municipality and which are charged to a service address within the municipality regardless of where these amounts are billed or paid and on which a business license tax has not been paid to another municipality. The measurement of the amounts derived from the retail sale of mobile telecommunications services shall include only revenues from the fixed monthly recurring charge of customers whose service address is within the boundaries of the municipality. For a business in operation for less than one year, the amount of business license tax shall be computed on a twelve-month projected income.

c. For the year 2005, the business license tax for "retail telecommunications services" shall be due on February 1, 2005, and payable by February 28, 2005, without penalty. For years after 2005, the business license tax for "retail telecommunications services" shall be due on January 1 of each year and payable by January 31 of that year, without penalty.

d. The delinquent penalty shall be five percent (5 %) of the tax due for each month, or portion thereof, after the due date until paid.

e. Exemptions in the business license ordinance for income from business in interstate commerce are hereby repealed. Properly apportioned gross income from interstate commerce shall be included in the gross income for every business subject to a business license tax.

f. Nothing in this Ordinance shall be interpreted to interfere with continuing obligations of any franchise agreement or contractual agreement if the franchise or contractual agreement should expire after December 31, 2003.

g. All fees collected under such a franchise or contractual agreement expiring after December 31, 2003, shall be in lieu of fees or taxes which might otherwise be authorized by this Ordinance.

h. As authorized by S. C. Code Section 5-7-300, the Agreement with the Municipal Association of South Carolina for collection of current and delinquent license taxes from telecommunications companies pursuant to S. C. Code Section 58-9-2200 shall continue in effect. Notwithstanding the provisions of the Agreement, for the year 2005, the Municipal Association of South Carolina is authorized to collect current and delinquent license taxes, in conformity with the due date and delinquent date for 2005 as set out in this Ordinance and is further authorized, for the year 2005, to disburse business license taxes collected, less the service agreed charge, to this municipality on or before April 1, 2005, and thereafter as remaining collections permit.

NAICS 22112 - **Electric Power Distribution** ..... See Consent or Franchise

NAICS 22121 - **Natural Gas Distribution** ..... See Consent or Franchise

NAICS 517110 - **Television, Cable or Pay, Services using public streets** ..... See Franchise

8.4 - Cable television services not using public streets:

Minimum on first $2,000 ..... See Franchise
Per $1,000, or fraction, over $2,000 See Franchise

8.4 - NAICS 423930 - Junk or Scrap Dealers [Non-resident rates apply]

Minimum on first $2,000 ..... $100.00 PLUS

Per $1,000, or fraction, over $2,000 ..... $5.50

8.4 - NAICS 522298 - Pawn Brokers - All Types

Minimum on first $2,000 ..... $200.00 PLUS
Per $1,000, or fraction, over $2,000 ..... $2.20

8.5 - NAICS 4411, 4412 - Automotive, Motor Vehicles, Boats, Farm Machinery, Retail

(except auto supply stores - see 4413)
Minimum on first $2,000 ..... $30.00 PLUS
Per $1,000, or fraction, over $2,000 ..... $.66

One sale lot not more than 400 feet from the main showroom may be operated under this license if proceeds from sales at the lot are included in gross receipts at the main office when both are operated under the same name and ownership.

Gross receipts for this classification shall include value of trade-ins. Dealer transfers or internal repairs on resale items shall not be included in gross income.

NAICS 454390 - Peddlers, Solicitors, Canvassers, Door-To-Door Sales, direct retail sales of merchandise. [Non-resident rates apply]

8.6 - Regular activities [more than two sale periods of more than three days each per year]

Minimum on first $2,000..... $45.00 PLUS
Per $1,000, or fraction, over $2,000..... $1.65

8.6A- Seasonal activities [not more than two sale periods of not more than three days each year, separate license required for each sale period]

Minimum on first $2,000..... $25.00 PLUS
Per $1,000, or fraction, over $2,000..... $1.65

Applicant for a license to sell on private property must provide written authorization from the property owner to use the intended location.

8.7- NAICS 5241 Insurance Companies:

Except as to fire insurance, "gross premiums" means gross premiums collected on policies on property or risks located in the municipality, or on policies, wherever the insured property or risk is located, that are sold, solicited, negotiated, taken, transmitted, received, delivered, applied for, produced or serviced by the insurance company's office located in the municipality or by the insurance company's employee doing business within the municipality or by the office of the insurance company's licensed or appointed producer (agent) located in the municipality or by the insurance company's licensed or appointed producer (agent) doing business within the municipality. As to fire insurance, "gross premiums" means gross premiums collected through an office or agent located in the municipality, wherever the risk is located, or realized from risks located within the limits of the municipality, wherever the premiums are collected.

Gross premiums shall include new and renewal business without deductions for any dividend, credit, return premiums or deposit.

Solicitation for insurance, receiving or transmitting an application or policy, examination of a risk, collection or transmitting of a premium, adjusting a claim, delivering a benefit, or doing any act in connection with a policy or claim shall constitute doing business within the municipality whether or not an office is maintained therein. A premium collected on property, or a risk located within the municipality shall be deemed to have been collected within the municipality. Declining rates shall not apply.

NAICS 52411 - Life, Health and Accident ..... 0.75% of Gross Premiums

NAICS 524126 - Fire and Casualty (Licensed in SC) ..... 2% of Gross Premiums

NAICS 524127 - Title Insurance ..... 2% of Gross Premiums

NAICS 524210 - Brokers for Fire & Casualty Insurers - non-admitted:

As to brokers for non-admitted fire and casualty insurers, "gross premiums" means gross premiums collected by or for fire and casualty insurers not licensed in South Carolina (1) on policies on property or risks located in the municipality and/or (2) on policies, wherever the insured property or risk is located, that are sold, solicited, negotiated, taken, transmitted, received, delivered, applied for, produced or serviced by a broker located in or doing business within the municipality. Brokers shall provide, with their payment of the tax, a copy of a report showing the locations of the property, or risks insured

2% of Gross Premiums

[Premiums for non-admitted business are not included in broker's gross commissions for other business.]

Notwithstanding any other provisions of this ordinance, license taxes for insurance companies and brokers for non-admitted fire and casualty insurers shall be payable on or before May 31 in each year without penalty. The penalty for delinquent payments shall be 5% of the tax due per month, or portion thereof, after the due date until paid.

Any exemptions in the business license ordinance for income from business in interstate commerce are hereby repealed. Gross income from interstate commerce shall be included in the gross income for every business subject to a business license tax.

The Agreement with the Municipal Association of South Carolina, pursuant to S. C. Code Section 5-7-30, for collection of current and delinquent license taxes from insurance companies and brokers for non-admitted fire and casualty insurers shall continue in effect.

NAICS 713120 - **Amusement Machines, coin operated (except gambling)** -

Music machines, juke boxes, kiddy rides, video games, pin tables with levers, and other amusement machines with or without free play feature licensed by SC Department of Revenue pursuant to S.C. Code §12-21-2720(A)(1) and (A)(2)- **[Type I and Type II]**

8.8A - **Operator of machine** ..... $13.75/machine, PLUS $13.75 business license for operation of all machines (not on gross income). [§12-21-2746]

8.8B -. Distributor selling or leasing machines (not licensed by the State as an operator pursuant to § 12-21-2728) - [Nonresident rates apply.] -

Minimum on first $2,000 ..... $75.00 PLUS
Per $1,000, or fraction, over $2,000 ..... $3.85

8.8C NAICS 713290 - **Amusement Machines, coin operated, non-payout** -

Amusement machines of the non-payout type or in-line pin game licensed by SC Department of Revenue pursuant to S.C. Code § 12-21-2720(A)(3) -**[Type 1111 8.8C -.**

Operator of machine (owner of business) $13.75

business license for operation of all machines (not on gross income). [§ 12-21-2720(B)]

8.8B -. Distributor selling or leasing machines (not licensed by the State as an operator pursuant to § 12-21-2728) - [Nonresident rates apply.] -

Minimum on first $2,000 ..... $75.00 PLUS
Per $1,000, or fraction, over $2,000 ..... $3.85

8.9 - **NAICS 713290** - **Bingo halls, parlors** -

Minimum on first $2,000 ..... $75.00 PLUS
Per $1,000, or fraction, over $2,000..... $3.85

8.9 - **NAICS 711190** - **Carnivals and Circuses** -

Minimum on first $2,000 ..... $75.00 PLUS
Per $1,000, or fraction, over $2,000 ..... $1.43

8.9 - **NAICS 722410** - **Drinking Places, bars, lounges, cabarets** -

(Alcoholic beverages consumed on premises)

Minimum on first $2,000 ..... $100.00 PLUS
Per $1,000, or fraction, over $2,000 ..... $2.00
License must be issued in the name of the individual who has been issued a State ABC license and will have actual control and management of the business.

8.10 - **NAICS 713990** - **Billiard or Pool Rooms,** all types $5.00 stamp/table PLUS

Minimum on first $2,000..... $100.00
..... PLUS
Per $1,000, or fraction, over $2,000 ..... $1.43

The prepared budget and the estimated revenue for the payment of the same for business licenses are in accordance with the classifications established in the latest edition of the *United States North American Industry Classification System Manual* (NAICS codes).

The Business License Ordinance of the City of Pickens, South Carolina, is hereby amended at Rate Class 8.9 to provide that the rates for "Drinking Places, bars, lounges, & cabarets" shall be established at $100.00 for the first $2000.00 of gross income, and then $2.00 per $1000.00 of gross income or portion thereof thereafter.

SECTION 9. By mutual agreement between the City of Pickens, South Carolina, and Pickens County, South Carolina, Pickens County will bill and collect the taxes enumerated herein and pay the same over to the treasury of the City of Pickens, South Carolina, in the manner as agreed by both parties. The billing dates, the penalty dates and the amount of the penalty which shall be levied for delinquent taxes shall be the same as those adopted by Pickens County. The City Administrator shall inform the Pickens County Tax Collector, or such other officer of Pickens County as designated or may be appropriate, to levy such ad valorem millage as established in this budget document, and to set the Local Option Sales Tax credit factor to achieve the goals as established herein.

SECTION 10. The City Administrator shall administer the budget and may authorize the transfer of appropriated funds within and between departments as necessary to achieve the goals of the budget as established by City Council.

SECTION 11. If for any reason any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining provisions thereof. All ordinances or parts of ordinances inconsistent or in conflict with the provisions of this ordinance are hereby repealed to the extent of conflict or inconsistency.

THIS ORDINANCE SHALL BECOME EFFECTIVE JULY 1, 2026

INTRODUCED the ___ day of _____, 2026.

DONE the _____ day of _____, 2026.

_____

Mayor

Council Member	Council Member
Council Member	Council Member
Council Member	Council Member

ATTEST: _____
Clerk to Council

Donna Owen 2026-06

From: Jeff Guilbault <JGuilbault@scacog.org>
Sent: Wednesday, June 17, 2026 10:23 AM
To: Meagan Nations; Donna Owen
Cc: Tim O'Briant
Subject: Spinx PDD adoption ordinance
Attachments: draft pdd adoption ordinance spinx.docx; Spinx PDD June 2026.pdf

CAUTION: This email originated from outside the City of Pickens. Maintain caution when opening external links/attachments

Good morning,

I have attached a draft ordinance to adopt the PDD for the Spinx property, along with the actual PDD zoning document for the site.

The Planning Commission held a public hearing on the proposed PDD document for the Spinx development site on Gentry Memorial Highway. This meeting was held on Tuesday, June 9, 2026, at 5:30 PM.

Council is being asked to adopt the attached document for first reading.

The Planning Commission had some concerns about the future status of the Stockade property and the uses in Tract C. One resident had questions about site lighting, which we assured her would be addressed in the site plan review process.

Please let me know if you have any questions.

historic Pickens
Where the Mountains Begin

Jeffrey Guilbault, AICP, CCEA
Zoning Administrator
219 Pendleton Street
Pickens, SC 29671
(864) 241-4629
www.cityofpickens.com

STATE OF SOUTH CAROLINA)
COUNTY OF PICKENS)
CITY OF PICKENS)

ORDINANCE NO. 2026-06

AN ORDINANCE TO ADOPT A PLANNED DEVELOPMENT DISTRICT ZONING DOCUMENT FOR THE SPINX DEVELOPMENT SITE LOCATED AT 2914, 2916, 2918, 2920, AND 2932 GENTRY MEMORIAL HIGHWAY.

WHEREAS, pursuant to the procedures established by the South Carolina Local Government Comprehensive Planning Enabling Act (S.C. Code Ann. § 6-29-310 et seq.), application was made to adopt Planned Development District zoning standards for a parcel of real property totaling 14.79 acres; and

WHEREAS, the property is identified as Tax Map Serial (TMS) Number 4191-17-01-7196, 4191-17-01-8411, 4191-17-01-9988, 4191-17-11-0228, 4191-17-11-0270, and 4191-17-11-1124: and

WHEREAS, the City of Pickens Planning Commission held a public hearing on June 9, 2026, reviewed the request, and has recommended approving the zoning request to City Council; and

WHEREAS, City Council has determined that the requested zoning is consistent with the City's Comprehensive Plan and promotes the public health, safety, and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Pickens, in Council duly assembled, that:

SECTION 1: Rezoning Approved.
The Official Zoning Map of the City of Pickens is hereby amended to zone the property located at 2914, 2916, 2918, 2920, AND 2932 GENTRY MEMORIAL HIGHWAY, identified as TMS No. 4191-17-01-7196, 4191-17-01-8411, 4191-17-01-9988, 4191-17-11-0228, 4191-17-11-0270, and 4191-17-11-1124, PDD Planned Development District, subject to the requirements of the attached Spinx Planned Development District document.

SECTION 2: Map Amendment.
The Zoning Administrator is hereby authorized and directed to amend the Official Zoning Map of the City of Pickens to reflect the change in zoning classification approved by this Ordinance.

SECTION 3: Severability.
If any section, phrase, sentence, or portion of this Ordinance is held invalid by a court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4: Effective Date.
This Ordinance shall take effect and be in full force immediately upon its adoption by the City Council.

DONE AND RATIFIED BY THE MAYOR AND COUNCIL OF THIS _____ DAY OF _____, 2026.

Introduced (1st Reading) June 22, 2026

Final (2nd Reading) _____

Mayor, Isaiah Scipio

Attest, Meagan Nations, City Clerk

SPINX DEVELOPMENT
A PLANNED DEVELOPMENT DISTRICT
PICKENS, SOUTH CAROLINA
JUNE 2026

I. PURPOSE

The purpose of this Planned Development District (PDD) document is to establish the development standards for the Spinx development site. It is the intent of this document to specify the standards for this PDD, including various permitted land uses within this development, and the development criteria hereof.

II. PROJECT AREA

The total project area consists of 14.79 acres located near the intersection of Gentry Memorial Highway, Ireland Road, and John Street. This property is broken down into three development areas. Tract A consists of approximately 3.1 acres of land on the south side of the property, bordering an existing commercial property. Tract B (the Stockade), consists of approximately 0.92 acres of land on the southwest portion of the site. Tract C consists of approximately 10.77 acres of land on the northern portion of the site (see map below).



III. DEVELOPMENT STANDARDS

The Spinx Development site will be a mixed-use planned development. As such, it will provide important facilities to the community of a diverse nature. These may include commercial, institutional, single-family, and open-space uses. The Spinx Development site has been divided into three development tracts. Therefore, the following development standards are described on a tract-by-tract basis and will govern the permitted uses and development of each tract. When practical, there will be street connectivity between development tracts. Approval of a subdivision plat by the Planning Commission is necessary prior to developing any portion of a tract.

A. TRACT A - SPINX

1. Permitted Use

Gas Station
Convenience Store

2. Development Standards

a) Open Space – 20%
b) Minimum Lot Size: NA
c) Minimum Lot Width: NA
d) Maximum Building Height 35 feet
e) Setbacks
    1. Front Yard – 35 feet
    2. Side Yard (each side) – 10 feet
    3. Rear Yard – 25 feet
    4. A 25-foot minimum setback is required from any external PDD property line (Along perimeter of development, not between tracts)

3. Landscaping

Exterior Landscaping – Exterior boundaries of each tract shall maintain a landscaping buffer that meets or exceeds the Bufferyard 1 requirements of the City of Pickens. Bufferyard 1 consists of a minimum of 2 canopy trees, 4 understory trees, 4 evergreen/conifers, and 4 shrubs per 100 linear feet of landscaping area. Existing undisturbed vegetation in these areas may count towards these requirements.

Canopy trees shall have a minimum caliper of 1.5 inches measured at a height of 6 inches above ground at planting. Understory trees must be a minimum of 4' in height at planting. Evergreen trees must be a minimum of 3' in height at planting. Shrubs must be a minimum of 12" in height at planting.

Parking Lot Landscaping - Where off-street parking, developed in conjunction with a permitted use or as a separate use occupying an individual lot or lots, comprises

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twenty (20) or more off-street parking spaces, at least ten (10) percent of the impervious surface area shall be open and landscaped in such a manner as to divide and break up the expanse of paving with islands and barriers.

All landscaping must be irrigated.

4. Signage

Freestanding signs:

Gentry Memorial Highway frontage - One freestanding sign is allowed along Gentry Memorial Highway. The sign may be up to 17' in height and a maximum of 135 square feet in area.

Wall signs:

The total area of exterior signage may not exceed 20% of the exterior wall area of any wall fronting a public road.

Signs on gas canopy:

The canopy may have up to 60 square feet of signage. The approved canopy sign plan is attached to this document.

Electronic Signs:

Electronic sign panels may be allowed on the freestanding sign. Electronic sign panels may use static images without flashing or scrolling. Static images must remain on the screen for at least 8 seconds before switching to a new image.

5. Parking

Parking for Tract A must meet the minimum requirements of Article V – Off-Street Parking and Loading Regulations of the City of Pickens Zoning Ordinance. The parking standard for convenience stores will apply.

B. TRACT B – THE STOCKADE

1. Permitted Uses

All uses allowed in the GBD General Business District are allowed in Tract B.

2. Development Standards

a) Open Space – 20%
b) Minimum Lot Size: N/A
c) Minimum Lot Width: N/A

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d) Maximum Building Height 35 feet
e) Setbacks
    1. Front Yard – 35 feet
    2. Side Yard (each side) – 10 feet
    3. Rear Yard – 25 feet
    5. A 25-foot minimum setback is required from any external PDD property line (Along perimeter of development, not between tracts)

3. Landscaping

Exterior Landscaping – Exterior boundaries of each tract shall maintain a landscaping buffer that meets or exceeds the Bufferyard 1 requirements of the City of Pickens. Bufferyard 1 consists of a minimum of 2 canopy trees, 4 understory trees, 4 evergreen/conifers, and 4 shrubs per 100 linear feet of landscaping area. Existing undisturbed vegetation in these areas may count towards these requirements.

Canopy trees shall have a minimum caliper of 1.5 inches measured at a height of 6 inches above ground at planting. Understory trees must be a minimum of 4' in height at planting. Evergreen trees must be a minimum of 3' in height at planting. Shrubs must be a minimum of 12" in height at planting.

Parking Lot Landscaping - Where off-street parking, developed in conjunction with a permitted use or as a separate use occupying an individual lot or lots, comprises twenty (20) or more off-street parking spaces, at least ten (10) percent of the impervious surface area shall be open and landscaped in such a manner as to divide and break up the expanse of paving with islands and barriers.

The approved landscaping plan is attached to this document.

All landscaping must be irrigated.

4. Signage

Signage for Tract B shall be in accordance with Article VI Sign Regulations and the Gateway Overlay District requirements.

5. Parking

Parking for Tract B must meet the minimum requirements of Article V – Off-Street Parking and Loading Regulations of the City of Pickens Zoning Ordinance and the Gateway Overlay District requirements.

C. TRACT C - REMAINDER OF SITE

1. Permitted Use

All uses allowed in the GBD General Business District are allowed in Tract C.

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2. Development Standards

a) Open Space – 20%
b) Minimum Lot Size: N/A
c) Minimum Lot Width: N/A
d) Maximum Building Height 35 feet
e) Setbacks
    1. Front Yard – 35 feet
    2. Side Yard (each side) – 10 feet
    3. Rear Yard – 25 feet
    4. A 25-foot minimum setback is required from any external PDD property line (Along perimeter of development, not between tracts)

3. Landscaping

Exterior Landscaping – Exterior boundaries of each tract shall maintain a landscaping buffer that meets or exceeds the Bufferyard 1 requirements of the City of Pickens. Bufferyard 1 consists of a minimum of 2 canopy trees, 4 understory trees, 4 evergreen/conifers, and 4 shrubs per 100 linear feet of landscaping area. Existing undisturbed vegetation in these areas may count towards these requirements.

Canopy trees shall have a minimum caliper of 1.5 inches measured at a height of 6 inches above ground at planting. Understory trees must be a minimum of 4' in height at planting. Evergreen trees must be a minimum of 3' in height at planting. Shrubs must be a minimum of 12" in height at planting.

All landscaping must be irrigated.

5. Signage

Parking for Tract C must meet the minimum requirements of Article V – Off-Street Parking and Loading Regulations of the City of Pickens Zoning Ordinance and the Gateway Overlay District requirements.

6. Parking

Parking for Tract C shall be in accordance with Article V of the City of Pickens Zoning Ordinance – Off-Street Parking and Loading.

D. Billboard Signs:

No more than two billboard signs may be located on the PDD property. Billboard signs may be no more than 35 feet in height and 378 square feet in area. Billboards must be located a minimum of 250 feet from any other billboard on the PDD site.

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City of Pickens)
County of Pickens)
State of South Carolina)

Ordinance Number 2026-05

AN ORDINANCE PURSUANT TO SECTION 5.3 150 (3) OF THE CODE OF LAWS OF SOUTH CAROLINA 1976, AS AMENDED, TO ANNEX PROPERTY TO THE CITY OF PICKENS, SOUTH CAROLINA.

WHEREAS, one hundred percent (100%) of the freeholders owning one hundred percent (100%) of the assessed value of property addressed as 2914, 2916, 2918, 2920 and 2932 Gentry Memorial Highway and identified as Tax Map Numbers 4191-17-01-7196, 4191-17-01-8411, 4191-17-01-9988, 4191-17-11-0228, 4191-17-11-0270, and 4191-17-11-1124, has petitioned the City of Pickens, South Carolina, to annex said property into the City of Pickens, South Carolina, and

WHEREAS, the property as aforementioned is contiguous to the current City of Pickens, South Carolina, and is eligible for annexation and,

WHEREAS, the said real property as described above shall become a part of the corporate limits of the City of Pickens, South Carolina, upon second and final reading of this ordinance.

Now, THEREFORE, BE IT ORDAINED and ordered the Mayor and City Council of the City of Pickens, South Carolina, that the property located at 2914, 2916, 2918, 2920 and 2932 Gentry Memorial Highway and identified as Tax Map Numbers 4191-17-01-7196, 4191-17-01-8411, 4191-17-01-9988, 4191-17-11-0228, 4191-17-11-0270, and 4191-17-11-1124, and exhibit attached is hereby annexed in the corporate limits of the City of Pickens, South Carolina, and, that said property shall be zoned PDD pursuant to the Zoning Ordinance of the City of Pickens, South Carolina. Future use of the property will be governed by the City's zoning ordinance, any variances thereto as may be granted solely by City Council; and, by a voluntary Development Agreement by and between the property owner and the City detailing various fees and construction standards in addition to the base zoning requirements.

DONE AND RATIFIED BY THE MAYOR AND COUNCIL OF THIS _____ DAY OF _____, 2026.

Introduced (1st Reading) May 11,2026

Final (2nd Reading) _____

_____
Mayor, Isaiah Scipio

_____
Attest, Donna Owen, City Clerk

100 Percent Petition-Ordinance Annexation
Petition Form

TO THE MAYOR AND COUNCIL OF THE CITY OF PICKENS, SOUTH CAROLINA:

The undersigned, being 100 percent of the freeholders owning 100 percent of the assessed value of the property in the contiguous territory described below and shown on the attached plat or map, hereby petition for annexation of said territory to the City of Pickens, South Carolina by ordinance effective as soon hereafter as possible, pursuant to South Carolina Code Section 5-3-150(3).

The territory to be annexed is described as follows:

_____

The property is designated as follows on the County tax maps as parcel number _____.

4191-17-01-8411, 4191-17-01-9988, 4191-17-01-7196, 4191-17-11-0228, 4191-17-0270, & 4191-17-11-1124

Carla Jean Jeanne J. Gilstrap 307 South "C" St. Easley SC 29640 5-10-26

Signature | Street Address, | City | Date

244 Clardy Rd. Liberty, S.C. 29657 5/12/26

For City Use:

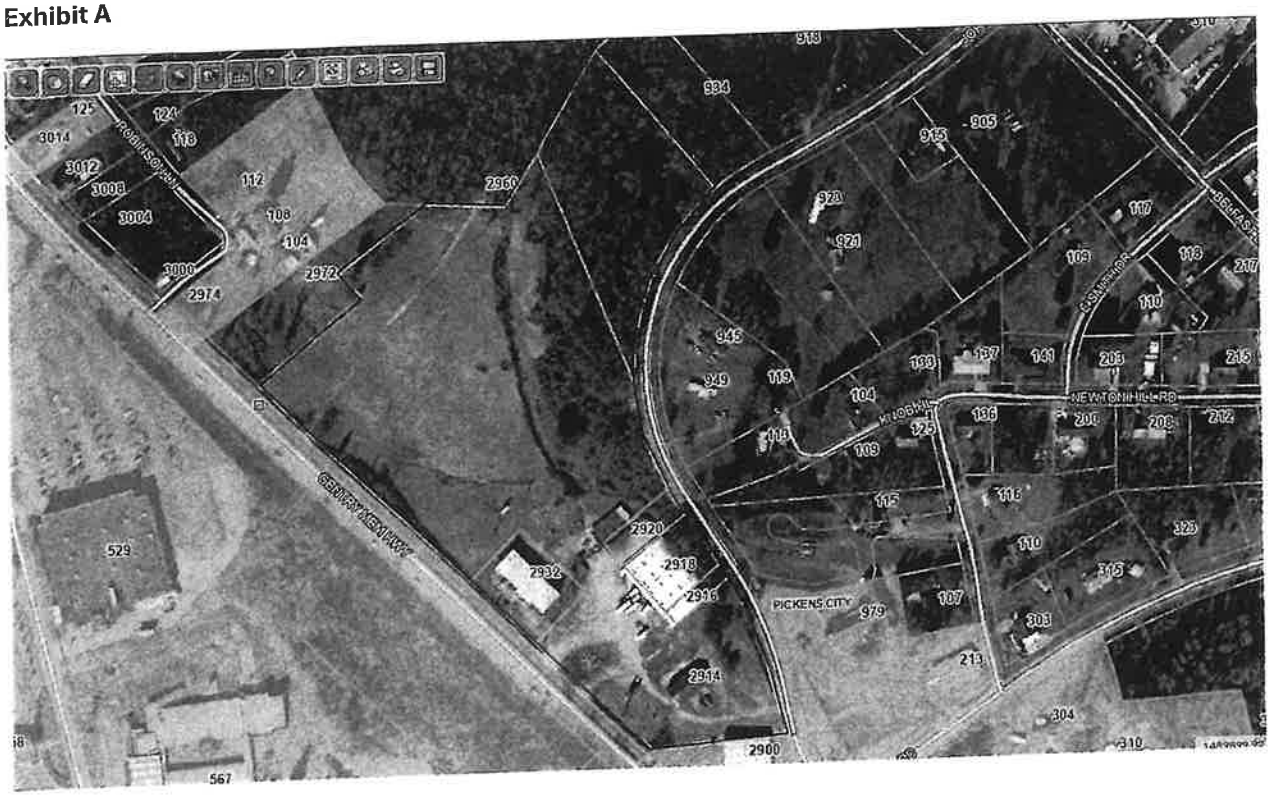
Petition received by _____, Date _____

Description and Ownership verified by _____, Date _____

Recommendation _____

By: _____, Date _____

Exhibit A


125
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NEWTON HILL RD
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PICKENS CITY
979
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529
567
GENTRY KEN HWY
ROBINSON RD
CALMENOR

Subject: Re: the attachment
Date: Thursday, June 25, 2026 at 11:29:35 AM Eastern Daylight Time
From: Daniel Hughes <dhughes@dugganhughes.com>
To: Meagan Nations <mnations@pickenscity.com>, Donna Owen <donnaowen@pickenscity.com>
CC: Tim O'Briant <tobriant@pickenscity.com>
Attachments: Proposed Rules and Procedures Ordinance.docx

CAUTION: This email originated from outside the City of Pickens. Maintain caution when opening external links/attachments

Meagan,

Here is a revised ordinance. I suggest that you place both this ordinance and Ray's proposed ordinance on the Agenda so that I can explain (I'll be at the meeting) why I struck/amended portions of his ordinance, including items already covered by state law (e.g., deadline to post agenda). I also struck all of the public comment rules which did not fall within the purpose of the ordinance. Tim/Donna, don't we already have rules regarding public comment? If not, then those can be adopted by resolution separate from this ordinance. We could also adopt the proposed agenda rules by resolution if council decides not to codify it. Thanks.

Daniel R. Hughes
Duggan & Hughes, LLC
457-B Pennsylvania Avenue (29650)
P.O. Box 449
Greer, SC 29652
(864) 334-2500 (main)
(864) 879-0149 (fax)
www.dugganhughes.com

NOTICE: This e-mail is confidential and may contain information which is legally privileged or otherwise exempt from disclosure. If you received this message in error, please delete this message from your device.

From: Meagan Nations <mnations@pickenscity.com>
Sent: Thursday, June 25, 2026 10:01 AM
To: Daniel Hughes <dhughes@dugganhughes.com>; Donna Owen <donnaowen@pickenscity.com>
Cc: Tim O'Briant <tobriant@pickenscity.com>
Subject: Re: the attachment

Daniel,

This is what Tim sent me yesterday. Will there be other changes to this document?

ORDINANCE NUMBER ____-2026

AN ORDINANCE ESTABLISHING PROCEDURES FOR THE PREPARATION, SUBMISSION, AND PUBLICATION OF CITY COUNCIL AGENDAS

WHEREAS, at various times the City of Pickens reviews the city ordinances to make necessary improvements and/or changes; and,

WHEREAS, pursuant to S.C. Code Ann. §5-7-250(b), "[t]he council shall determine its own rules and order of business…"; and,

WHEREAS, the City Council of the City of Pickens finds it necessary and proper to establish uniform procedures for the preparation, submission, and publication of meeting agendas in order to promote orderly government, transparency, and efficiency in the conduct of municipal business;

WHEREAS, the establishment of such procedures will ensure that Council Members, staff, and the public are provided sufficient notice and information to participate meaningfully in the legislative process;

WHEREAS, the Mayor and Council find that the amendments contained herein are in the best interests of the City and its residents.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Pickens, South Carolina, that Division 3 ("Meetings") of Article II ("Mayor and Council") of Chapter 2 ("Administration") shall be amended as follows:

Section 1. Amend Division 3 ("Meetings") of Article II ("Mayor and Council") of Chapter 2 ("Administration") ("City Council") of Title III ("Administration") by adding the following provisions

Sec. 2-66. – Preparation of Agenda

(a) Matters to be considered by the Council at a regular meeting shall be placed on a written agenda prepared by the Presiding Officer.

(b) The Presiding Officer shall mean the Mayor, or the Mayor Pro Tempore or other duly authorized presiding officer when acting in the absence of the Mayor.

Sec. 2-67. – Deadlines for Submission

(a) The Presiding Officer shall submit a draft agenda to the Clerk of Council no later than 12:00 noon on Tuesday of the week preceding the scheduled meeting.

(b) The Clerk of Council shall distribute the draft agenda and all available supporting materials to members of Council no later than 5:00 p.m. on Tuesday of the week preceding the scheduled meeting.

(c) Requests for additions or modifications to the draft agenda shall be submitted to the Presiding Officer no later than 12:00 noon on Thursday of the week preceding the scheduled meeting. Any Council Member wising to place an item on the agenda shall obtain _____ (#) sponsoring Council Member(s).

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(d) The Presiding Officer may, in his or her reasonable discretion, may exclude items based upon incomplete or missing necessary supporting documentation as set forth in Section 2-68 hereof, or based upon the legal advice of the City Attorney.

(e) Items on the draft Agenda shall not be substantially altered by the Presiding Officer after the agenda deadline without notice to Council Members.

(f) Nothing herein shall be construed to alter or amend the provisions of South Carolina Code Ann. §30-4-80 (1976, as amended) governing the amendment of an Agenda within twenty-four (24) hours of a public meeting.

Sec. 2-68. – Supporting Materials

(a) All proposed agenda items shall include sufficient supporting documentation to provide informed review by Council Members. Supporting documentation may include, but is not limited to, proposed ordinances, contracts, financial information, department reports, maps, plats, exhibits, and explanatory memoranda.

(b) Supporting materials should be compiled and distributed in a single, consolidated electronic document whenever practicable and made available to Council as soon as possible prior to the public meeting.

Section 2: That the amendments contained herein shall be effective upon second and final reading of this Ordinance.

Section 3: Severability is intended throughout and within the provisions of this Ordinance. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, then that decision shall not affect the validity of the remaining portions of this Ordinance.

ADOPTED this _____ day of _____, 2026.

CITY OF PICKENS, SOUTH CAROLINA

_____
Isaiah Scipio, Mayor

ATTEST:

_____
Meagan Nations, Municipal Clerk

Approved as to Form:

_____
Daniel Hughes, City Attorney

DRAFT

DRAFT: Ray Wilson
proposed ordinance

CITY OF PICKENS, SOUTH CAROLINA

ORDINANCE NO. _____

AN ORDINANCE ESTABLISHING PROCEDURES FOR THE PREPARATION, SUBMISSION, AND PUBLICATION OF CITY COUNCIL AGENDAS

WHEREAS, the City Council of the City of Pickens finds it necessary and proper to establish uniform procedures for the preparation, submission, and publication of meeting agendas in order to promote orderly government, transparency, and efficiency in the conduct of municipal business;

WHEREAS, the establishment of such procedures will ensure that Council Members, staff, and the public are provided sufficient notice and information to participate meaningfully in the legislative process;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Pickens, South Carolina, as follows:

SECTION 1. PURPOSE

The purpose of this ordinance is to establish procedures for the preparation of City Council meeting agendas, the submission and consideration of agenda items, the distribution of agendas and supporting materials, and the promotion of transparency and orderly conduct of meetings.

SECTION 2. PREPARATION OF AGENDA

A. The agenda for all regular meetings of City Council shall be compiled by the Presiding Officer.

B. The Presiding Officer shall mean the Mayor when present, or the Mayor Pro Tempore or other duly authorized presiding officer when acting in the absence of the Mayor.

SECTION 3. DEADLINES FOR SUBMISSION

A. The Presiding Officer shall submit a draft agenda to the Clerk of Council no later than 12:00 noon on Tuesday of the week preceding the scheduled meeting.

B. The Clerk of Council shall distribute the draft agenda and all available supporting materials to members of Council no later than 5:00 p.m. on Tuesday of the week preceding the scheduled meeting.

C. Requests for additions or modifications to the draft agenda shall be submitted to the Presiding Officer no later than 12:00 noon on Thursday of the week preceding the scheduled meeting.

D. Items shall not be substantially altered after distribution without notice to Council Members.

SECTION 4. SPONSORSHIP OF AGENDA ITEMS

A. Any Council Member wishing to place an item on the agenda shall obtain one (1) sponsoring Council Member and no fewer than two (2) co-sponsoring Council Members.

B. The names of the sponsor and co-sponsors shall be submitted with the proposed agenda item.

C. Agenda requests submitted without the required sponsorship shall not be placed on the agenda except by:

1. Approval by a majority vote of Council at the meeting; or

2. Determination by the Presiding Officer that the matter constitutes an emergency or time-sensitive municipal issue.

D. Items determined to be procedurally incomplete, including failure to meet submission deadlines or failure to include required supporting documentation, may be excluded from the agenda.

SECTION 5. SUPPORTING MATERIALS

A. All proposed agenda items shall include sufficient supporting documentation to permit informed review by Council Members.

B. Supporting documentation may include, but is not limited to proposed ordinances, contracts, financial information, department reports, maps, plats, exhibits, and explanatory memoranda.

C. Items lacking sufficient documentation may be deferred until a future meeting.

D. Agenda materials should be compiled and distributed in a single, consolidated electronic document whenever practicable.

SECTION 6. PUBLICATION OF AGENDA

A. The Clerk of Council shall publish the final agenda in accordance with applicable provisions of the South Carolina Freedom of Information Act.

B. The agenda shall be posted at City Hall, on the City's official website if available, and by any additional method customarily used by the City.

C. Publication should occur no later than twenty-four (24) hours prior to the meeting whenever practicable.

SECTION 7. LATE ITEMS / AMENDED AGENDA

A. No item shall be added to the agenda after the Thursday submission deadline except for matters of emergency or time-sensitive matters that arise after the deadline, as determined by the Presiding Officer.

B. For purposes of this section, an emergency shall mean a matter requiring immediate action to protect public health, safety, or welfare.

C. Any amended agenda shall be distributed to Council Members as soon as practicable.

SECTION 8. PUBLIC COMMENT

A. An opportunity for public comment shall be provided at each regular meeting of City Council at a designated time on the agenda.

B. Each speaker shall be limited to three (3) minutes, unless additional time is granted by the Presiding Officer.

C. The Presiding Officer may establish reasonable procedures to ensure the orderly conduct of public comment, including recognizing speakers, requiring identification, enforcing time limits, maintaining decorum, and ruling speakers out of order for disruptive behavior.

D. Public comment shall not be used for debate, and Council Members shall not be required to respond at the time of the comment.

E. No individual shall address Council more than once per meeting without permission of the Presiding Officer.

SECTION 9. EXECUTIVE SESSION ITEMS

Any proposed Executive Session item shall include the statutory basis under South Carolina law and a brief description sufficient to comply with the Freedom of Information Act.

SECTION 10. RULES SUSPENSION

The provisions of this ordinance may be suspended only upon an affirmative vote of two-thirds (2/3) of Council Members present.

SECTION 11. SEVERABILITY

If any section or provision of this ordinance is held invalid, such invalidity shall not affect the remaining provisions.

SECTION 12. EFFECTIVE DATE

This ordinance shall take effect immediately upon second reading and adoption by City Council.

ADOPTED AND APPROVED this ___ day of _____, 2026.

CITY OF PICKENS, SOUTH CAROLINA

_____ Mayor

_____ Clerk of Council