



219 Pendleton Street
Pickens SC 29671
864 878 6721

TEMPORARY SIGN APPLICATION

Permit Number: _____

Temporary signs may be permitted for the announcement of temporary uses such as grand opening, special sales or events, fairs, revivals, sporting events and any nonprofit event or function. The applicant obtaining the sign permit shall be responsible for removal of the sign upon expiration date.

1. Temporary signs can contain only the business name or the product of the business.
2. Now hiring signs, for sale signs, and for rent signs do not require a permit.
3. Temporary signs cannot be placed on utility poles or street signs.
4. Temporary signs cannot be placed in right of ways.
5. An off-premises temporary sign must be for a business located in the City of Pickens
6. An applicant cannot have more than five (5) temporary signs in the City of Pickens at one time and must be located on the property of the business.
7. Nonpolitical corrugated plastic signs with metal wiring are prohibited within the City of Pickens.
8. The City of Pickens has the right to remove any temporary signs that do not follow the regulations mentioned above.
9. The intersection of Main Street and Highway 8 will have the following regulations:
 - a. There will be a limited number of temporary signs/banners allowed at this intersection, which must have an approved application.
 - b. The banner cannot be placed no more than 15 days before the event.
 - c. Organizations can only put up banners once every thirty (30) days.
 - d. Banners must be taken down within one day of the event.
 - e. This area will only be used for special events.
 - f. It will be on the first-served serve basis, and the City of Pickens and Pickens County events will have priority.
 - g. The City of Pickens has the right to take down any unapproved and/or expired banners.

Business Name: _____

Property Address: _____

Applicant: Phone: _____

Mailing Address: _____

Email Address: _____

Dates the temporary sign will be displayed: (date) _____ to (date) _____

Brief description of the sign, including type of material used, and how the sign will be secured: _____

Physical location of sign(s): _____

Fees:

- 1) \$10 for temporary signs for 60 days
 - 2) \$0 for grand opening signs for 60 days
 - 3) \$0 for non-profits for 60 days
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OFFICE USE ONLY	Date Fee Paid:
Expires:	Final Approval Signature:

NOTE: A PAID FEE AND COMPLETED APPLICATION DOES NOT MEAN AN APPROVED APPLICATION. THE CITY PLANNER OR ADMINISTRATOR ARE THE ONLY PERSONS ALLOWED TO APPROVE TEMPORARY SIGN PERMITS. YOU DO NOT HAVE PERMISSION TO SET UP A TEMPORARY SIGN UNTIL YOU RECEIVE THIS APPROVED PERMIT. A TEMPORARY SIGN PLACED BEFORE APPROVAL CAN LEAD TO A FINE.

City of Pickens
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