



THE APPLICANT MUST SUBMIT THE FOLLOWING THE APPLICATION:

- A professional sketch or rendering of the proposed sign – NO HANDDRAWN DRAWINGS WILL BE ACCEPTED
- A color sample of all colors to be used

Staff will consider applications incomplete without a completed application form, color samples, and rendering on proposed signs.

Once a completed application with fee is turned into staff, the Board of Architectural Review will have seven (7) days to approve or disapprove the sign application. The Board does have the right to hold a meeting if they feel the sign does not meet requirements. Staff will let the applicant know the verdict within seven (7) days.

I do hereby certify:

The information shown on the application is correct,
 The signage shall be completed with the requirements of the City’s sign regulations,
 All signs and supports shall be kept in good repair and perpetually maintained in a safe condition.

Property Owner/Business Owner Signature

Property Owner/Business Owner Printed Name

OFFICE USE ONLY	Date Fee Paid:
Zoning District:	Overlay District:
BAR Date: Approved: Denied:	Approval Letter Date:
Expires:	Final Approval Signature:

NOTE: PLEASE READ SIGN BROCHURE FOR ALL CODES AND REGULATIONS BEFORE SUBMITTING THIS APPLICATION

City of Pickens
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